



Agenda Date: 6/26/2007
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Natasha Merkuloff Nichols - Director
Child Support Services
REPORT BY: Karina Castaneda, STAFF SERVICES MANAGER , 259-8289
SUBJECT: Renewal of Plan of Cooperation between Child Support Services and State of California, Napa Superior Court.

RECOMMENDATION

Director of Child Support Services requests approval of and authorization for the Chair to sign the renewal of Agreement No. 6453 with the Superior Court of California, County of Napa, for the term July 1, 2007 through June 30, 2008 with no dollar amount to provide coordination and delineation of responsibilities for the Child Support Enforcement Program.

EXECUTIVE SUMMARY

This action renews the Plan of Cooperation (POC) between the Napa County Department of Child Support Services (CSS) and the State of California, Napa Superior Court. The Plan of Cooperation provides coordination and delineation of responsibilities for the Child Support Enforcement Program.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

All county child support departments in the State are required to enter into agreements or Plans of Cooperation (POC) with their respective Courts to coordinate efforts regarding mutual customers and delineate responsibilities in relation to the Child Support Enforcement Program under Title IV-D of the Social Security Act. Napa County Department of Child Support Services (NCCSS) currently has a Plan of Cooperation with Napa Superior Court. The purpose of this Plan is to establish responsibilities for ensuring compliance with time frames for case processing as established by state and federal laws and regulations.

In this POC, NCCSS is responsible for preparation of legal documents relating to child support, maintaining records, ensuring that records are processed in accordance with mandated time frames and maintaining a tracking system for actions. Napa Superior Court is responsible for the appointment of a Child Support Commissioner, ensuring that support actions brought before the Commissioner by NCCSS have priority over other actions, ensuring that processing time frames are met, providing sufficient court calendar time and ensuring NCCSS is exempt from paying any fees. Both parties are required to meet quarterly to discuss mutual issues.

There is no cost associated with this POC.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan