



Agenda Date: 6/26/2007
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Mary Butler - Chief Probation Officer
Probation
REPORT BY: Lynn Perez, Staff Services Manager, 253-4126
SUBJECT: Funding Agreement with Napa County Office of Education

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign a renewal of Revenue Agreement No. 4434 with the Napa County Office of Education for a maximum reimbursement of \$75,000 for the term July 1, 2007 through June 30, 2008 to fund a Deputy Probation Officer.

EXECUTIVE SUMMARY

This action requests approval of an agreement between Napa County and the Napa County Office of Education to provide funding for the placement of a Deputy Probation Officer (DPO) at Liberty High School, the Special Day Class and Creekside Middle School on the Court and Community School Campus.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Probation
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a revenue agreement with NCOE to provide a Deputy Probation Officer (DPO) at Liberty High School, the Special Day Class and Creekside Middle School. Costs for the position include both salary and benefits of the DPO position. Without this funding, the DPO position would be a general fund expense.
Is the general fund affected?	No

- Future fiscal impact: This agreement is renewed on an annual basis and is subject to the availability of funds. The funding for this position has historically been a General Fund position until the agreement with NCOE. If funding for this position goes away, the costs for this position would revert back to General Funds.
- Consequences if not approved: If this item is not approved, the Probation Department will not receive revenue for a Deputy Probation Officer position assigned to Liberty High School, the Special Day Class and Creekside Middle School.
- Additional Information:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Deputy Probation Officer assigned to Liberty High School, the Special Day Class and Creekside Middle School supervises wards of the Juvenile Court attending school and provides an incentive for disciplined behavior among other students at risk of becoming wards of the court. The Probation Officer also investigates absences when requested by teachers, and if deemed necessary, will visit homes of wards and take appropriate action to ensure regular attendance at school. During the summer months, when school is not in session, the DPO will continue to monitor the minors activity as well as attend Chamberlain High School, a court commitment school that is open during the summer session. There are 66 students attending Liberty High School, 15 in the Special Day Class and 20 students attending Creekside Middle School.

The Napa County Office of Education provides \$75,000 to fund this Deputy Probation Officer position. This revenue offsets a portion of the cost of a Deputy Probation Officer that has historically been a General Fund position. The average cost of a probation officer is \$81,669.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan