



Agenda Date: 6/21/2005
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Estimated Report Time: 10 Minutes

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Jill Pahl for Trent Cave - Director
Environmental Management
REPORT BY: Jill Pahl, Asst Dir of Environmental Management, 253-4410
SUBJECT: Adoption of a resolution establishing, increasing and deleting fees for services provided by the Department of Environmental Management-Animal Shelter Division and amendment No. 1 to Agreement No. 6311 with the Humane Society for veterinary services.

RECOMMENDATION

Director of Environmental Management requests the following:

1. Conduct public hearing regarding proposed fees for services provided by the Department of Environmental Management-Animal Shelter Division;
2. Consideration and possible adoption of a resolution establishing, increasing, and deleting fees for services provided by the Department of Environmental Management-Animal Shelter Division; and
3. Approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6311 with the Napa County Humane Society establishing, increasing and deleting fees for certain veterinary services.

EXECUTIVE SUMMARY

The Napa County Humane Society has historically provided spay or neuter veterinary services for the Animal Shelter's adopted animals. The County and Humane Society entered into a formal agreement in August 2004.

Since that time, some new fees (spay or neuter for pregnant or cryptorchidic animals, and dogs in estrus; as well as a fitness for surgery exam), increased fee (micro-chipping) and deleted fees (heartworm and feline leukemia tests, and leukemia vaccine) are recommended.

FISCAL IMPACT

Is there a Fiscal Impact? Yes
Is it currently budgeted? Yes

Where is it budgeted?	Environmental Management
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Humane Society is requesting this change in order to accommodate their operations.
Is the general fund affected?	No
Future fiscal impact:	Annually \$90,000 in expenses with an equal offsetting revenues from adoptions is budgetted. The Department does not anticipate any change due to this fee request. Due to the operations, if the expense doesn't occur then the associated revenue isn't realized resulting in a net zero impact.
Consequences if not approved:	We have been working with the Humane Society to assist them in becoming a stronger resource for the Animal Shelter and the community. They believe that these changes are necessary to their operations.
Additional Information:	None

ENVIRONMENTAL IMPACT

The proposed project is statutorily exempt from the California Environmental Quality Act pursuant to Title 14, California code of Regulations, section 15273(a)(1) and (2) [establishment, modification of rates or other charges].

BACKGROUND AND DISCUSSION

The Napa County Humane Society has historically provided spay and/or neuter veterinary services for the animals adopted from the County's Animal Shelter. The County and Humane Society first entered into a formal agreement in August 2004. Previously the Animal Shelter collected separate checks for the Humane Society's veterinary services from persons that were adopting animals. Now with the new agreement the Humane Society invoices the County monthly for the services they provide. Because the County is now directly collecting for these veterinary services, the related fees are part of the County's fee ordinance.

Since the County and Humane Society entered into the agreement last August, it has come to our attention that certain services (spay or neuter of pregnant or cryptochidic animals, dogs in estrus, and pre-surgery exam fees) needed to be established. The spay/neuter surgery for pregnant and cryptochidic animals, and dogs in estrus are more difficult and thus take longer resulting in a higher expense for the Humane Society. The pre-surgery exam fee will be helpful in determining the animals' health to ensure a successful surgery, and to determine if spay or neuter surgery has already been completed on the animal. This will save unneeded surgery.

There is one fee, for micro-chipping, that the Humane Society has determined that their costs are higher than the original amount. They are requesting that this fee be increased from \$5.00 to \$13.50. The Animal Shelter also provides this service but at the the Shelter's cost for the materials at \$5.00, as such it is unlikely that the Humane Society will provide this service except in special circumstances.

The fee schedule is also removing heartworm and feline leukemia testing, and feline leukemia vaccinations as stand alone items. They do not provide these services for anything other than feral cats, and the costs for these services are included in the existing feral cat \$30.00 fee. In addition to the above, a reference to the transportation fee, which is established in the body of the original agreement, is now also listing in this fee schedule.

For the above reasons, the agreement with the Humane Society is proposed for amendment. There is no anticipated changes in the expenses or revenues anticipated due to these changes. Attachment "A" is a tracking version of the changes proposed for the fee schedule.

SUPPORTING DOCUMENTS

- A . Tracked Fees
- B . Fee Resolution

CEO Recommendation: Approve

Reviewed By: Andrew Carey