



Agenda Date: 6/21/2005
Agenda Placement: 6Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Bennett Wilson - Director
Information Technology Services
REPORT BY: Victoria Harlan, Staff Services Analyst, 259-8666
SUBJECT: Amend agreement with Megabyte Systems, Inc.

RECOMMENDATION

Information Technology Services Director requests approval of and authorization for the Chair to sign Amendment No. 7 to Agreement No. 4334 with Megabyte Systems, Inc., increasing the annual amount by \$10,562 for a new annual maximum of \$178,651.

EXECUTIVE SUMMARY

Megabyte Systems, Inc. provides basic software support services required to support the maintenance of the Megabyte MPTS 2000+ Property Tax System. This system was established in 1999 for Napa County's Assessor, Tax Collector, and Auditor's offices, allowing those departments to perform their daily property tax functions electronically. It also provides a taxes Web Page, which allows entities such as title companies to electronically access property tax information by subscription, thereby reducing the need for over-the-counter requests.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Information Technology Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This amendment will allow for continued maintenance of the automated property tax system.
Is the general fund affected?	Yes
Future fiscal impact:	Future year maintenance costs will be budgeted in Information Technology

Services and built into the Technology Cost Allocation Plan.

Consequences if not approved: In would not be possible to maintain the automated property tax system.

Additional Information:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

Megabyte Systems, Inc. provides basic software support services required to support the maintenance of the Megabyte MPTS 2000+ Property Tax System. This system was established in 1999 for Napa County's Assessor, Tax Collector, and Auditor's offices, allowing those departments to perform their daily property tax functions electronically. It also provides a taxes Web Page, which allows entities such as title companies to electronically access property tax information by subscription, thereby reducing the need for over-the-counter requests.

This amendment will provide for continued maintenance of this system and minor enhancements/upgrades as well as data management and analysis.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey