



Agenda Date: 6/21/2005
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 2 to Agreement with Beverage Consulting Network, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 4648 with Beverage Consulting Network, Inc. increasing the amount by \$1,000 for a new maximum of \$6,200 for Fiscal Year 2004-2005, establishing a maximum of \$5,000 for Fiscal Year 2005-2006, incorporating agency-wide changes to the General Terms and Conditions, and revising the Scope of Work to exclude a specific training previously required of the contractor.

EXECUTIVE SUMMARY

Beverage Consulting Network, Inc., provides training for the Responsible Beverage Service Program (the RBS program), a community prevention program designed to reduce the public health risks that may arise in connection with the sale and consumption of alcoholic beverages at retail stores, wineries, events and restaurants. This amendment increases the dollar amount for Fiscal Year 2004-2005 to enable the contractor to complete trainings for local merchants, reduces the maximum amount for Fiscal Year 2005-2006, incorporates agency-wide changes to the General Terms and Conditions, and revises the Scope of Work to exclude a specific training that is no longer being required.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The agreement is funded by the Federal Substance Abuse Prevention and

Treatment block grant that HHSA receives through its revenue agreement with the State Department of Alcohol and Drug Programs (Agreement No. 3579).

Is the general fund affected? No

Future fiscal impact: Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year.

Consequences if not approved: The federal funding will need to be directed elsewhere within the Substance Abuse Division budget for Fiscal Year 2005-2006.

Additional Information: None.

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Responsible Beverage Service Program (RBS program) provides training to the staff of businesses and special events who serve and/or sell alcoholic beverages within Napa County in techniques enabling them to develop responsible business practices and policy, avoid service or sales to persons under the legal drinking age, and avoid sales to persons who are intoxicated. The program is overseen and funded by a collaboration of public and private agencies and organizations, including the Napa County Health and Human Services Agency, the Napa Valley Vintners Association, and local law enforcement. RBS activities are based on prevention service models that have been shown by research to reduce these public health risks.

This amendment increases the maximum contract amount for Fiscal Year 2004-2005 to allow the contractor to complete several trainings and follow-up visits for merchants, decreases the maximum amount for Fiscal Year 2005-2006 due to budget reductions, and revises the Scope of Work to remove language that requires a specific training with the Vintner's Association.

Beverage Consulting Network, Inc. is not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendor under this agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon