



Agenda Date: 6/20/2006
Agenda Placement: 6W

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with the City of Napa for the Transitional Residential Alliance and Integrated Network (TRAIN)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the City of Napa for a maximum of \$29,938 for the term June 20, 2006 through December 31, 2006 to provide outreach and case management services to the homeless population under the Transitional Residential Alliance and Integrated Network (TRAIN) grant.

EXECUTIVE SUMMARY

HHSA received an eighth year of renewal funding for the Transitional Residential Alliance and Integrated Network (TRAIN) project for 2006. This supportive/transitional housing project is a collaboration between HHSA, the project sponsor, and community-based partners that include Community Action of Napa Valley (CANV) and Napa Emergency Women's Services (NEWS). In the fall of 2005, Progress Foundation terminated its agreement with the County for these services. HHSA now wishes to contract with the City of Napa as the third community-based partner. The three contract agencies provide outreach to street homeless persons, case management services, and up to one year of rental subsidies.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services - 100%
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The TRAIN HUD grant mandates the provision of outreach services. The

selection of provider is discretionary.

Progress Foundation terminated its contract in September because it could not afford to supply an employee with the limited funding available from HUD. Four agencies were identified as potential contract providers for the TRAIN program outreach worker. Each agency director was contacted and educated on the TRAIN program and given the opportunity to explore the possibility of working on this contract. Two agencies expressed an interest in becoming the provider. It was subsequently determined that the City of Napa could best provide the TRAIN outreach services mandated by HUD. The City of Napa is able to provide additional funding to make the position a full-time job, which will best support the goals of the program. Approval of this contract will allow the City of Napa to be paid to provide case management and outreach services to homeless adults and families in Napa County.

Is the general fund affected?

Yes

Future fiscal impact:

Although the agreement terminates December 31, 2006 (which coincides with the TRAIN grant term), the agreement contains an automatic renewal provision, which allows the County the option to continue these services in the following calendar year. The corresponding appropriation has been included in the Agency's requested budget for Fiscal Year 2006-2007.

Consequences if not approved:

If this agreement is not approved, resources for housing the most at-risk homeless individuals and families would be drastically reduced, which would lead to increased costs to the County.

Additional Information:

TRAIN program funding has been provided for the last eight years. HHS anticipates receiving ongoing funding of \$123,439, which will fund a portion of these agreements. There is a 20% County match for the supportive services portion of the grant, which is included in the Agency's requested budget for Fiscal Year 2006-2007.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On December 12, 2004, the Board approved the renewal agreements with Community Action of Napa Valley (CANV) and Napa Emergency Women's Services (NEWS) to provide services under the Transitional Residential Alliance and Integrated Network (TRAIN) grant. Dozens of homeless people have become housed specifically as a result of TRAIN case management services and rent subsidies.

CANV provides transitional housing and case management for homeless adults in the Sullivan Shelter and Samaritan Family Shelter. In addition, the CANV agreement provides for overall management and disbursement of rental subsidies to landlords on behalf of program participants. CANV will serve eight households (approximately 11 adults and children) this year.

NEWS provides transitional housing and case management for homeless families receiving services through the NEWS emergency shelter. NEWS has a designated staff position for this program. The staff provides transitional (up to 12 months) supportive services sufficient to help program clients gain permanent housing and develop self-sufficiency to help maintain housing once transitional services have ended. NEWS anticipates serving six households (10 adults and children) this year.

In the fall of 2005, Progress Foundation terminated its agreement with the County to provide case management services. Under the new agreement with the City of Napa, the City's newly hired case manager will provide case management for homeless adults and families in Housing and Urban Development (HUD) target groups (mentally ill, individuals with substance abuse problems, physically disabled, individuals who have AIDS or are HIV positive, and victims of domestic violence). The case manager also will conduct street outreach to the homeless population.

Although the Agency has executed Business Associate agreements on file with these providers, these agreements are not subject to HIPAA because there is no use or disclosure of protected health information by or to the vendors under this agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita