



Agenda Date: 6/20/2006  
Agenda Placement: 6Q

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Actions regarding Napa Valley Child Advocacy Network dba Parent-Child Advocacy Network

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements with Napa Valley Child Advocacy Network, dba Parent-Child Advocacy Network (PCAN):

1. Amendment No. 2 to Agreement No. 6441 increasing the amount by \$18,026 for a new maximum of \$355,119 for Fiscal Year 2006-2007, revising the Scope of Work to include performance measures, and revising the contractor's budget to provide family advocacy services; and
2. Agreement for a maximum of \$3,000 for the term June 20, 2006 through July 31, 2006 to plan and facilitate a three-day education and training event for parent advocates, mental health service providers, and Napa County families whose children have mental illness.

### **EXECUTIVE SUMMARY**

#### Amendment No. 2 to Agreement No. 6441:

Parent-Child Advocacy Network (PCAN) provides family advocacy services including one-on-one support, information, and training for parents who receive services through Health and Human Services and Juvenile Probation. The amendment revises the Scope of Work to include performance measures and increases the maximum amount to provide additional family advocacy services.

#### New Agreement:

The new agreement will allow PCAN to plan and facilitate a three-day education and training event for parent advocates, mental health service providers, and Napa County families whose children have mental illness.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      Yes

Is it currently budgeted?	Yes
Where is it budgeted?	Social Services Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	<u>Amendment No. 2 to Agreement No. 6441:</u> Approval of this amendment will allow payment for additional advocacy services and assistance to clients of HHSA's Child Welfare Services (CWS) program.  <u>New Agreement:</u> This agreement will allow PCAN to provide a community training and education event for families, care givers, and staff who work with mentally ill children to meet the community education goals of the Mental Health Services Act.
Is the general fund affected?	No
Future fiscal impact:	<u>Amendment No. 2 to Agreement No. 6441:</u> Although the agreement terminates June 30, 2007, the County has the option to continue these services into the next fiscal year. Appropriations have been included in the Agency's requested budget for Fiscal Year 2006-2007.  <u>New Agreement:</u> The agreement terminates July 31, 2007.
Consequences if not approved:	<u>Amendment No. 2 to Agreement No. 6441:</u> If this amendment is not approved, additional services will not be provided. Funds allocated from the Child Welfare Services (CWS) Outcome Improvement Project will not be expended and will revert to the State.  <u>New Agreement:</u> If this agreement is not approved, County staff will not have the time or resources to conduct this training, which will affect the Mental Health Program's ability to draw down funds for Mental Health Services Act community planning.
Additional Information:	<u>Amendment No. 2 to Agreement No. 6441:</u> Approximately 86% of the contract will be funded through SB163 funds and 14% from CWS Outcome Improvement Project funding.  <u>New Agreement:</u> This agreement is fully funded by community planning funds provided by the Mental Health Services Act.

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION****Amendment No. 2 to Agreement No. 6441:**

Parent-Child Advocacy Network (PCAN) provides family advocacy services to families whose children are in the Child Welfare, Children and Family Behavioral Health, or Juvenile Probation system. Services include support, information, and training for parents and children about the court process, the disposition process, and the supervision of and family plans for reunification. By providing this support, it is hoped that families will become more knowledgeable about available resources and use them more effectively. The amendment revises the Scope of Work to include performance measures, increases the maximum amount, and revises the contractor's budget to provide additional family advocacy services under the Child Welfare Services Outcome Improvement Project (CWSOIP) and the SB 163 wraparound program. The CWSOIP is a component of the State-approved County System Improvement Plan for the Child Welfare Services program, and the SB 163 program provides a variety of supportive services to keep families together.

**New Agreement:**

Napa County's Mental Health Services Act (Proposition 63) planning efforts have resulted in the identification of a priority need to enhance services to Napa County families whose children have a mental illness. This agreement is designed to facilitate the provision of the kinds of information, strategies, and education families need to respond positively and effectively to this challenge. Within a parent-to-parent support model, training for family members that support best practices and are replicable to others are highly effective in assisting family members to gain the skills they need to help their children. This agreement will fund specific trainings for family members, parent advocate staff, and other stakeholders to: (1) assist parents to develop the skills necessary to help children with a mental illness; (2) provide positive supports for family members who are coping with the devastation caused by mental illness; and (3) build capacity in the community by training parent advocates to train other parents. The training is necessary to implement the County's community planning goals for the Mental Health Services Act by providing education and community resources for families.

Parent-Child Advocacy Network is not a health care provider for purposes of HIPAA. This position is taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate agreement is not required.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita