



Agenda Date: 6/20/2006
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 2 to Agreement No. 6273 with Community Resources for Children (Women's Recovery Program)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6273 with Community Resources for Children, Inc., decreasing the amount by \$25,000 for a new maximum of \$25,000 and revising the Scope of Work to include performance measures in the contractor's agreement to administer and make direct payments to child care service providers.

EXECUTIVE SUMMARY

This agreement enables the Agency's Substance Abuse Services Division's Women's Recovery Program (WRP) to offer clients an adequate range of child care options, including evening child care, by eliminating the need for a separate contract with each child care provider. Community Resources for Children (CRC) is the resource and referral agency for child care in Napa County. CRC administers and makes direct payments to child care service providers. Approval of the requested amendment will decrease the maximum dollar amount and revise the Scope of Work to incorporate performance measures.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The services being paid for through this contract are mandatory. The use of these funds are restricted to the mandated services. The requested actions of

decreasing the contract amount and revising the Scope of Work are discretionary. However, the Agency is requesting the decrease in contract amount to reflect the anticipated level of usage, and the incorporation of performance measures to better manage the services being provided.

Is the general fund affected?

No

Future fiscal impact:

Although the agreement terminates June 30, 2007, the agreement contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations will be budgeted accordingly.

Consequences if not approved:

If this amendment is not approved, the contract maximum will be too high. HSA sets each contract maximum at the anticipated level of usage in order to be able to accommodate all needed services within the total amount available for contracts in each budget unit.

Additional Information:

None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Community Resources for Children (CRC) is the administrative agency through which the Women's Recovery Program (WRP) will meet the Perinatal Services Network (PSN) mandate that perinatal treatment programs provide the child care necessary for substance abusing women to engage in treatment. WRP is part of the PSN because it is a recipient of dedicated federal and state categorical funds for use in perinatal programs. The amendment revises the Scope of Work to incorporate performance measures and decreases the maximum dollar amount by \$25,000 to a new maximum of \$25,000 to reflect the anticipated level of usage.

The Agency has an executed Business Associate Agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita