



Agenda Date: 6/20/2006
Agenda Placement: 6BB

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: John Tuteur - Assessor
Assessor
REPORT BY: Judith M Perry, Chief Deputy Assessor-Recorder-Co Clerk, 253-4455
SUBJECT: Approval to Cancel Designation

RECOMMENDATION

Assessor-Recorder-County Clerk requests approval canceling \$163,500 in the Megabyte Enhancement Designation. (4/5 vote required)

EXECUTIVE SUMMARY

Assessor-Recorder-County Clerk requests approval to cancel the Megabyte Enhancement Designation Account which will return to the general fund revenues received from other counties who are participating with cost-sharing of property system enhancements.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	It is budgeted in the Assessor's budget. Funds from other counties to cost-share in property tax system enhancements were held in the designation account being canceled and will be deposited in the general fund.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	We would have to find another revenue source to pay the outstanding balance

of the two Megabyte Contracts.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2003 Napa County and 15 other Megabyte Counties contracted with Megabyte Systems for two major upgrades to the Megabyte Property System. Napa served as the lead county in contracting with the other participating counties and collecting payments for each county's share of these two contracts. In waiting for the completion of these two contracts, we have held payments from other counties in a designation account pending payment for the contract upon completion. The contracts have now been completed and the new enhancements installed. Cancellation of the designation account and release of the funds that have been held therein to the General Fund will offset the contract expenditures that are currently budgeted in the Assessor's budget.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Maiko Klieman