



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/2/2015

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for HOWARD HIMES - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Amendment No. 3 to Agreement with Mendocino Private Industry Council, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 7787 with Mendocino Private Industry Council, Inc., decreasing the amount by \$176,060 for a new maximum of \$770,334 and revising the Scope of Work and Compensation sections for the contractor to function as the One-Stop Operator in Lake County to provide core, intensive and training services for adult and dislocated workers and youth training and employment services.

EXECUTIVE SUMMARY

Mendocino Private Industry Council, Inc. functions as the One-Stop Operator in Lake County providing core, intensive and training services for adult and dislocated workers and youth training and employment services. Approval of the amendment will update the performance outcomes in the Scope of Work to align with the State negotiated performance outcomes for the WIA Adult, Dislocated Worker and Youth Programs and decrease the maximum amount due to a change in the allocation for the contractor to provide employment services this fiscal year.

Mendocino Private Industry Council is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This amendment is discretionary in that the selection of Mendocino Private Industry Council, Inc. as the service provider is not mandated. However, the County is required to provide Workforce Investment Act (WIA) services. The approval of this agreement will adjust the budget for Mendocino Private Industry Council, Inc. to match the Lake County share of the Fiscal Year 2014-2015 Workforce Investment Act allocation.
Is the general fund affected?	No
Future fiscal impact:	Although this amendment to increase funding terminates June 30, 2015, the agreement contains an automatic renewal provision which allows the County the option to continue these services in the following fiscal year. The corresponding appropriation will be included in the subsequent years' requested budget. The County is required to issue a Request for Proposal (RFP) to award services in Fiscal Year 2016-2017.
Consequences if not approved:	If this contract is not approved, the budget for Mendocino Private Industry Council, Inc. will be higher than the Fiscal Year 2014-2015 Lake County share of the Workforce Investment Act funding which could cause overspending. This could negatively impact the Napa County allocation.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 26, 2012 the Napa County Board of Supervisors approved Mendocino Private Industry Council (MPIC) to provide the delivery of WIA workforce services in Lake County. At that time, an agreement with MPIC was authorized to function as the One-Stop Operator in Lake County, and to provide core, intensive and training services for adult and dislocated workers, and youth training and employment services to eligible individuals participating in programs funded under the federal WIA.

Approval of the recommended amendment requests an authorization to revise the compensation and expense reimbursement for Fiscal Year 2014-2015 to \$770,334. This amount includes the funding allocation for Fiscal Year 2014-2015 in the amount of \$659,888 and the carry-in amount (unused funds from the Fiscal Year 2014-2015 allocation that can be brought forward one fiscal year) of \$110,446 for a total of \$770,334.

This fiscal year represents the third year with the contractor to provide WIA Adult, Dislocated Worker and Youth Services in Lake County.

This amendment also updates the performance outcomes in the Scope of Work to align with the State negotiated performance outcomes for the WIA Adult, Dislocated Worker and Youth Programs.

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leanne Link