



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/2/2015

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for HOWARD HIMES - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Actions regarding the Regents of the University of California, on behalf of UC Davis Extension

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements with the Regents of the University of California, on behalf of UC Davis Extension, each for the term July 1, 2015 through June 30, 2016:

1. Renewal of Agreement No. 2131 for a maximum of \$28,440 to provide training to Self Sufficiency Services staff; and
2. Renewal of Agreement No. 7420 for a maximum of \$8,888 to provide training to Child Welfare Services staff.

EXECUTIVE SUMMARY

The University of California's extension campus at UC Davis has developed a training program that is offered to county Social Services and Child Welfare Services program staff. Approval of the requested actions will enable UC Davis to provide staff with professional development training opportunities with the goal of increased excellence in service delivery to clients.

The Regents of the University of California is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted? Yes

Where is it budgeted?	Health & Human Services Self Sufficiency Services Health & Human Services Child Welfare Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that there is no requirement to contract with UC Davis for these trainings. Approval of these agreements will allow UC Davis to provide training to Health and Human Services Agency staff with the goal of promoting staff retention and enhancing both professional development and quality service delivery outcomes.
Is the general fund affected?	No
Future fiscal impact:	The agreements expire on June 30, 2016.
Consequences if not approved:	If this agreement is not approved, ongoing critical training in these specialized fields would be minimized, resulting in decreased quality in the delivery of customer service and decreased ability to meet required regulations.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of the recommended action will enable the Regents of the University of California, on behalf of its UC Davis Extension, to provide the following training services to HHSA staff:

Renewal of Agreement No. 2131:

Approval of the renewal agreement will provide training to meet State Civil Rights Bureau requirements for annual civil rights and fraud training for all Self Sufficiency Services staff with the goal of increased excellence in service delivery to clients.

The objectives of this contract are to:

- | Improve service delivery in the administration of Social Services programs;
- | Implement tactics designed to transition clients to self sufficiency; and
- | Prepare for the impending changes with health care reform.

Renewal of Agreement No. 7420:

Approval of the renewal agreement will provide Child Welfare Services staff with professional development training opportunities.

The objectives of this contract are to:

- | Improve the quality and efficacy of casework and service to the public; and
- | Support knowledge and implementation of current best practices in the field of Child Welfare.

The County has contracted with the Regents of the University of California for these training sessions since 1983. This specialized training is not available through other entities.

The Regents of the University of California is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leanne Link