



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/2/2015

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Mary Butler - Chief Probation Officer
Juvenile Hall

REPORT BY: Ferlyn Buenafe, STAFF SERVICES MANAGER - 707.253.4126

SUBJECT: Approval of and Authorization for the Chairman to sign an agreement with MorphoTrust USA for maintenance and repair service for LiveScan fingerprinting equipment

RECOMMENDATION

Chief Probation Officer requests approval of and authorization for the Chair to sign an agreement with MorphoTrust USA for a maximum of \$6,331 for maintenance and repair services for the LiveScan machine located at Juvenile Hall for the term July 1, 2015 through March 31, 2016.

EXECUTIVE SUMMARY

MorphoTrust USA has provided vital maintenance and repair services for the software and hardware associated with LiveScan machines located at the Juvenile Hall. MorphoTrust USA will be available to provide on-site maintenance of the equipment, nine business hours a day, five business days per week.

MorphoTrust USA is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Juvenile Hall
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The Agreement is needed in order to have vital maintenance and repair services available for the LiveScan machine located at the Juvenile Hall.
Is the general fund affected?	Yes
Future fiscal impact:	LiveScan fingerprinting support services will be an ongoing expense, and will be budgeted accordingly in future years. Funding for this Agreement is requested in the recommended FY 2015-2016 budget to be paid from revenues collected under the Proposition 69 (2004) - DNA Fingerprint, Unsolved Crime and Innocence Protection Act.
Consequences if not approved:	If the Agreement is not approved, vital fingerprinting systems will be suspended if a system breakdown occurs. LiveScan machines are needed to fingerprint individuals upon booking at the Juvenile Hall.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In July 2005, the Board of Supervisors approved the initial purchase of three new LiveScan machines for the Sheriff, the Department of Corrections and the Probation Department, initiating Phase I of the Automated Fingerprint Information System (AFIS). The three LiveScan units replaced machines utilizing older technology that were no longer supported by the manufacturer. LiveScan is part of the booking process for felony and misdemeanor offenses at Juvenile Hall.

Approval of today's agreement will authorize MorphoTrust to service the LiveScan machine in Juvenile Hall. The term will end on March 31, 2016 as MorphoTrust will no longer provide a maintenance agreement for the department's AFIS. Equipment parts for the AFIS in Juvenile Hall are becoming obsolete. After March 31, 2016, MorphoTrust has offered to service the machine on a Time and Materials basis so long as parts are available. As a cost-effective solution, the department has requested an upgrade to the AFIS by purchasing new parts rather than purchase a brand new AFIS at the term of the Agreement. This upgrade will be included in the recommended FY 2015-16 budget for review by the Board of Supervisors and is budgeted to be funded by revenues collected under the Proposition 69 (2004) - DNA Fingerprint, Unsolved Crime and Innocence Protection Act.

MorphoTrust USA is not a local vendor. There is not a local vendor able to support the LiveScan machines.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk