



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/19/2018
Agenda Placement: 9A
Set Time: 9:00 AM PUBLIC HEARING
Estimated Report Time: 5 Minutes
Continued From: June 11, 2018

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Tracy Schulze - Auditor-Controller
Auditor - Controller
REPORT BY: Tracy Schulze, Auditor-Controller - 299-1733
SUBJECT: Fiscal Year 2018-19 Budget Adoption

RECOMMENDATION

Auditor-Controller requests the following:

1. Approval of a resolution adopting the recommended budget for the County of Napa for Fiscal Year 2018-19; and
2. Approval of a resolution from Human Resources to amend the Table and Index of Classes regarding the staffing changes reflected in the budget. (4/5 vote required)
(CONTINUED FROM JUNE 11, 2018)

EXECUTIVE SUMMARY

The Board of Supervisors opened a public hearing for the Fiscal Year 2018-19 recommended budget, including Supplemental Report #1 and #2, on June 11, 2018. This board item has been prepared by the Auditor-Controller's Office based on the Board's actions taken during the public hearing and is presented as the basis for the adoption of the budget resolution.

PROCEDURAL REQUIREMENTS

1. Continue Public Hearing from June 11, 2018.
2. Staff reports.
3. Public Comment.
4. Close Public Hearing.
5. Motion, second, discussion and vote on the item.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The adoption of the resolution will establish the budget for Fiscal Year 2018-19 .
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	None. The budget is for Fiscal Year 2018-19 only.
Consequences if not approved:	If the requested action is not approved, Napa County will not have appropriate spending authority for Fiscal Year 2018-19.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulation 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 11, 2018, the Board opened a public hearing for the Fiscal Year 2018-19 recommended budget, including Supplemental Report #1 and #2, for all County Funds. Attached are revised budget schedules, which reflect the Board's intent and actions during the public hearing including any increases or decreases to obligated fund balance, changes to positions, capital assets, policy decisions and other line item changes.

In addition, the Board has requested staff prepare a letter to the residents of Napa County outlining the budget highlights and future challenges. This letter will be included on our website and within the adopted budget book.

The attachments include the following:

- | Corrected Supplemental #1
- | Supplemental #2 from Budget Hearings on June 11, 2018
- | Revised Schedules 1, 2, 3 and 4 for the All Funds Budget Summary and Governmental Funds Budgets
- | Schedules 2, 3 and 4 for Non-operating Special Revenue Funds
- | Schedules 12, 13 and 14 for Internal Service Funds and Enterprise Funds Budgets
- | Letter from the Board Chair on the Budget Adoption
- | Resolution to Adopt the Recommended 2018-19 Budget
- | Resolution to amend the Table and Index of Classes for the changes reflected in the budget

The budget adoption resolution includes estimated amounts for the County's 2018-19 appropriations limit and annual appropriations subject to limitation pursuant to Division 9 of Title 1 of the California Government Code (commencing with Section 7900).

SUPPORTING DOCUMENTS

- A . Supplemental #1 (Corrected)
- B . Supplemental #2
- C . Schedules 1, 2, 3 and 4 - All Funds Summary and Governmental Funds
- D . Schedules 2, 3, 4 - Non-operating Special Revenue Funds
- E . Schedules 12, 13 and 14 - Internal Service and Enterprise Funds
- F . Budget Letter from Board Chair
- G . Resolution - County Budget Adoption FY 2018-19
- H . Resolution - Table and Index of Classes

CEO Recommendation: Approve

Reviewed By: Bret Prebula