



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6S

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Howard Himes - Director  
Health & Human Services Administration

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Amendment No. 1 to Agreement with Shared Vision Consultants, Inc.

---

#### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180014B with Shared Vision Consultants, Inc. increasing the amount by \$6,245 for a new annual maximum of \$55,775 for the term July 1, 2017 through June 30, 2018 and each automatic renewal thereof, incorporating an Addendum to the Compensation (Exhibit B), and adding a Specific Term and Condition regarding subrecipient status to develop the County Self-Assessment Plan Guide for submission to the California Department of Social Services.

#### **EXECUTIVE SUMMARY**

Today's recommended action will:

1. Increase the contract maximum by \$6,245 for a new annual maximum of \$55,775 commencing in Fiscal Year 2017-2018;
2. Incorporate Addendum 1 to the Compensation (Exhibit B) to incorporate a new budget to reflect the increase; and
3. Add Specific Term and Condition 3.1 (I) to indicate that the Contractor is a subrecipient or pass-through entity.

Shared Vision Consultants, Inc. is not a local vendor.

#### **FISCAL IMPACT**

---

|                                   |  |
|-----------------------------------|--|
| Is there a Fiscal Impact?         | Yes  |
| Is it currently budgeted?         | Yes  |
| Where is it budgeted?             | Health & Human Services Child Welfare Services   |
| Is it Mandatory or Discretionary? | Discretionary  |
| Discretionary Justification:      | Although there is no mandate to use this particular contractor, the State highly recommends that consultants are utilized in order to complete the State-required System Improvement Project (SIP), as the SIP process occurs only once every five years and requires a set of skills distinct from those required for day-to-day child welfare services activities. |
| Is the general fund affected?     | No   |
| Future fiscal impact:             | This contract terminates June 30, 2018, but will automatically renew for future fiscal years and appropriations will be budgeted accordingly.  |
| Consequences if not approved:     | If the recommended amendment is not approved, Shared Vision Consultants will be unable to continue providing services, since the aggregate amount to be paid to the vendor requires that a Board contract be approved.   |

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

In January 2004, the implementation of AB 636 brought a new Child Welfare Outcomes and Accountability System to California. This system is known as the California Child and Family Services Review (C-CSFR). Under this system, all county Child Welfare Services (CWS) programs are required to regularly do a full assessment of the services they are providing and their performance outcomes in the areas of child safety, permanency and child well being.

There is a prescribed method for preparing the County Self Assessment (CSA) which includes soliciting stakeholder input and a Peer Review (PR). In addition, counties must examine child abuse prevention efforts in the community for any gaps or improvements that may be required. Following the completion of the CSA and PR, counties are required to develop and submit a plan to improve their services outlining strategies and activities in a state prescribed format referred to as a System Improvement Plan (SIP). In order to accomplish these activities and to complete the required documents, Napa County maintains a contract with Shared Vision Consultants, Inc.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri