



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Howard Himes - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 1 to Agreement with Abode Services, Inc. (Homeless Services)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170870B with Abode Services, Inc. increasing the amount by \$24,906 for a new annual maximum of \$3,058,387, incorporating Addenda to the Scope of Work (Exhibit A) and Compensation (Exhibit B), and amending Specific Terms and Conditions for the term July 1, 2017 through June 30, 2018 and each automatic renewal thereof for operation of the Napa County Shelter system and other homeless services.

EXECUTIVE SUMMARY

The purpose of today's requested action is to:

1. Amend the Scope of Work, Exhibit A to add additional administration responsibility for Abode Services, Inc. for the Home to Stay housing program, a Housing and Urban Development (HUD)-funded Housing Program which has been added to the flexible housing program;
2. Amend the Scope of Work, Exhibit A to add two outcomes payments from the Whole Person Care grant for:
 - a. placing 15 Whole Person Care clients into housing using the Coordinated Entry system, and
 - b. initiating daytime operations at the South Napa Shelter.
3. Amend the Compensation Exhibit B to add -
 - a. Clinical supervision, Administrative Coordinator and Senior Program Manager lines to the Shelter/Outreach budget and remove those costs from the Administrative category with no impact to the overall budget;
 - b. Add Home to Stay grant funds to the Housing budget for staffing, rental assistance and administration costs for delivering program activities; and
 - c. Add two outcomes payments from the Whole Person Care grant.
4. Increase the annual contract maximum commencing in Fiscal Year 2017-2018 and each automatic

renewal thereof; and

5. Amend Specific Terms and Conditions 3.1(l) to reflect changes to Catalogue of Federal Domestic Assistance numbers and amounts regarding Subrecipient funding.

Abode Services, Inc. is not a local vendor. Abode was selected through a formal Request for Proposals.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	HHSA Whole Person Care 20008-02
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The selection of Abode to carryout the requirements of the Whole Person Care project is discretionary; however, under the terms of the Whole Person Care project, the County is required to provide outreach, engagement, and housing support services for persons who are homeless or at risk of homelessness.
Is the general fund affected?	No
Future fiscal impact:	This contract will automatically renew and will be budgeted accordingly in future years.
Consequences if not approved:	If this contract is not approved, Abode will be unable to operate the Napa County Shelter system and provide outreach, engagement, and housing support services for persons who are homeless or at risk of homelessness.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County entered into an agreement with Abode Services, Inc. (Abode) in July of 2017 as a result of a Request for Proposals which was issued to address the redesign of the homeless services system. Pursuant to this agreement, Abode:

1. Provides Outreach Services to homeless individuals located on streets, in encampments, under bridges and freeways, in the jail, and in residential treatment centers to connect them with available services;
2. Provides Housing Navigation Services to assist homeless clients with needed services and affordable housing;
3. Operates the South Napa Shelter, HOPE Center and if necessary the Winter Shelter;
4. Operates and serves as the Administrator of the Flexible Housing Funding Pool to efficiently implement and manage housing resources;

5. Acts as the Primary Housing Landlord Liaison which is a crucial component of the Coordinated Entry System;
6. Administers the following Housing programs within the flexible housing pool -
 - a. Housing and Urban Development (HUD) Permanent Supportive Housing 1 and 2 programs,
 - b. Emergency Solutions Grants - competitive and non-competitive grants

The Home to Stay grant was not previously incorporated into the contract, but will be moving forward, if this amendment is approved. The Home to Stay program (formerly Transitional Residential Alliance and Integrated Network i.e. TRAIN) is a Housing and Urban Development grant-funded program providing rapid rehousing rental assistance and crucial supportive services to individuals and families who are homeless and chronically homeless in Napa County. Rapid Rehousing is a critical need in Napa County as identified by the Napa Continuum of Care. The program is designed to assist people experiencing chronic homelessness, substance abuse, mental health, co-occurring disabilities, and domestic violence. The project focuses on moving people from homelessness into rapid rehousing using the Housing First model. Whenever possible, the project assists participants in obtaining employment, health and recovery services, and permanent housing. While the rental assistance is time-limited (target of 3 to 6 months with a maximum of two years), the objective is for the household to remain in the unit after the subsidy has ended, through and increase in household income as a result of obtaining employment, education, and/or other income and benefits.

As with the other Housing Programs, Abode will provide a Housing Program Manager to work with county staff, other case managers working with the Home to Stay program, landlords and property managers to secure housing for homeless adults.

In addition, today's requested action will add two outcomes payments from the Whole Person Care grant--one for placing 15 Whole Person Care clients into housing using the Coordinated Entry system and a second for initiating daytime operations at the South Napa Shelter as part of the system plan to transition the Hope Center services to the South Napa Shelter. The Whole Person Care grant provides for some outcomes payments for downstream providers. If outcomes are not fully met, payment will not be provided.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri