



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6P

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Howard Himes - Director  
Health & Human Services Administration

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Amendment No. 9 to Agreement with Buckelew Programs, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 9 to Agreement No. 170669B (formerly Agreement No. 4065) with Buckelew Programs, Inc. increasing the amount by \$41,472 for a new maximum of \$354,402 for the term July 1, 2018 through June 30, 2019, incorporating an Addendum to the Compensation (Exhibit B) and reverting back to an annual contract maximum of \$312,930 as of July 1, 2019 for operation of the Supportive Living Program.

### **EXECUTIVE SUMMARY**

The purpose of today's requested action is to amend the agreement to allot a one-time payment of \$41,472 from Mental Health Services Act (MHSA) funding to apply towards Supportive Living Program clientele housing costs including rent, rental deposits, utility costs, security deposits, utility deposits and payments, and moving cost assistance. These funds must be spent no later than June 30th, 2019 or they will revert back to the State. This amendment will also incorporate Addendum 8 to Exhibit B Compensation.

Under the current agreement with Buckelew the costs are billable to Medi-Cal but can only be used to pay for mental health services. MHSA funding is more flexible and can be used for much-needed housing assistance.

As of July 1, 2019 the annual contract maximum will revert back to \$312,930.

Buckelew Programs, Inc. is not a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action provides a one-time increase of Mental Health Services Act funds of \$41,472 for Fiscal Year 2018-2019. The contract max will continue for \$312,930 for future renewals after June 30, 2019.
Is the general fund affected?	No
Future fiscal impact:	The Mental Health Services Act funds of \$41,472 are a one-time funding increase to the current contract. The contract maximum will revert back to \$312,930 for future renewals after June 30, 2019. This contract is included in the requested Fiscal Year 2018-2019 budget and will be included in future fiscal year appropriations accordingly.
Consequences if not approved:	If this amendment is not approved, the provider will not be able to utilize this one-time funding and if these funds are not spent by June 30, 2019 they will revert back to the State.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Buckelew Programs, Inc. (Buckelew) operates a Supportive Living Program (SLP), which provides specialty mental health services to Medi-Cal eligible individuals or individuals in families with serious mental illness who are unable to maintain independent housing placements in the community because of insufficient structure and mental health support. The SLP is designed to promote greater independence for mental health clients and provide services for the growing population of semi-independent mental health clients in transition from a higher level of care, such as a board and care home or group home, to independent living that no longer requires 24-hour supervision.

Buckelew coordinates with other providers in the community to ensure qualified individuals receive necessary mental health services and supports as a component of their housing in Buckelew's permanent housing project. SLP referrals are solicited from various community agencies and from Health and Human Services Agency. Candidates for SLP are ranked by motivation, willingness to adhere to tenant/landlord contracts, health/medical urgency, stability of functioning, and date of referral. Housing placements are matched according to availability.

Buckelew Programs, Inc. is a non-profit corporation based in San Rafael.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri