



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Howard Himes - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 6 to Agreement No. 170450B with Napa Valley Child Advocacy Network, Inc.
(Child Welfare Services and Nexus)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 6 to Agreement No. 170450B with Napa Valley Child Advocacy Network, Inc. decreasing the amount by \$95 for a new annual maximum of \$249,600 and incorporating addenda to the Scope of Work (Exhibit A) and Compensation (Exhibit B) for the term July 1, 2018 through June 30, 2019 and each automatic renewal thereof to provide Parent Partner services to families whose children are enrolled in the Nexus Program and/or are part of the Child Welfare System.

EXECUTIVE SUMMARY

The purpose of today's requested action is to amend this agreement to:

1. Reduce the annual compensation due to transitioning the billing structure of the agreement from a line item budget to a fee for services model;
2. Incorporate Addendum 4 to the Scope of Work (Exhibit A) to update terminology regarding changes in the billing structure from a line item budget to fee for service model; and
3. Incorporate Addendum 5 to the Compensation (Exhibit B-Revised) to reflect changes in the billing structure.

Napa Valley Child Advocacy Network, Inc. is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Child Welfare Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement is discretionary in that there is no mandate to contract with this provider. However, this agreement will allow Napa Valley Child Advocacy Network, Inc. to provide advocacy services that promote family reunification.
Is the general fund affected?	No
Future fiscal impact:	This agreement terminates June 30, 2019, however, there is a provision for annual automatic renewal.
Consequences if not approved:	Important Child Welfare Services will not be provided assist in the reunification process for vulnerable families and children in Napa County.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to this agreement, Napa Valley Child Advocacy, Inc. (Contractor) provides Parent Partner services (formerly called Family Advocate services) to families whose children are:

1. Enrolled in the Nexus Program; and/or
2. Are part of the Child Welfare system (CWS) or the families are at high risk of becoming part of these systems.

The Contractor provides the following services:

- | Introduces and explains the philosophy of "system of care", and the process of "wraparound" as used in Napa County;
- | Accompanies parents to planned meetings as appropriate;
- | Provides emotional support to family members;
- | Provides information, resources and referrals;
- | Supports and ensures that the families' desired outcomes are addressed through their family (child's) plan;
- | Works within the systems to maintain positive relationships among co-workers;
- | Participates in cross training to better understand the systems serving the child and family;
- | Develops a tool to assess satisfaction of families receiving parent advocacy/parent partner services and administers the tool twice a year, providing the surveys and any aggregate data to CWS;
- | Provides training and/or technical assistance to families to enable them to access appropriate services for their child;
- | Works with CWS to develop a "Parent Handbook" for parents that will help them to complete the CWS and

Court process in a timely manner.

By working with these families the following outcomes are achieved:

- | Families, together with their child, feel supported throughout the experience at Napa County CWS and Nexus program;
- | Families feel heard by social workers and have a say in what happens to their child in the court process, the disposition and supervision plan, as well as the family plan for reunification;
- | Families understand the system in which their child is involved and feel that they are being provided positive resources and interventions for their child and family;
- | Families report that the county systems serving them are respectful of them, and their ethnicity, culture and history of their family;
- | County staff understands and participates in the "System of Care" philosophy (i.e. partnering with families, being responsive to their strengths and needs and partnering with other agencies to provide seamless non-duplicative services to the child and family).

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SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri