



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6KK

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Mary Booher for Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Ben Guerrieri, MANAGEMENT ANALYST II - 707-253-4197

**SUBJECT:** Approval of Budget Adjustment and Reduction in the Assignment for In-Home Supportive Services

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#### **RECOMMENDATION**

County Executive Officer requests approval of the following:

1. Budget Transfer No. CEO021 increasing appropriations in the General Expenditure budget (10510), Transfer Out-Health and Human Services, by \$700,000 and increasing revenues in Health and Human Services Comprehensive Services for Older Adults (20005), Transfers In from General Fund, offset by the cancelation of up to the commensurate amount in the General Fund Assignment for In-Home Supportive Services Maintenance of Effort (MOE) in order to offset increased expenditures from state cost shifts resulting from the newly negotiated MOE. (4/5 vote required); and
2. Authorize the cancellation of the General Fund Assignment for In-Home Supportive Services Maintenance of Effort of up to \$700,000. At the close of FY2017-18, County Executive Office and the Health and Human Services Agency will identify what the actual transfer amount will be and provide the paperwork to the Auditor-Controller to process the transfer.

#### **EXECUTIVE SUMMARY**

As part of the mid-year review process for Fiscal Year 2017-18, staff presented the increased expenditures resulting from a newly renegotiated MOE for Napa County's In-Home Supportive Services program. As part of the state's shift of costs to the county, realignment growth revenues were swiped from Public Health and Mental Health. In order to offset these expenditures, staff recommended cancelling \$700,000 of the General Funds Assignment for In-Home Supportive Services Maintenance of Effort.

Today's action will approve the budget transfer increasing the appropriations in the General Expenditure budget (10510), Transfer Out to Health and Human Services Agency by \$700,000, increase the commensurate

appropriations in the Health and Human Services Comprehensive Services for Older Adults budget (20010), Transfers In from General Fund, and cancel up to \$700,000 in the assignment releasing this amount into the General Fund Available Fund Balance

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	General Fund Assignment for In-Home Supportive Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The state shifted IHSS costs to the Counties by renegotiating a new maintenance of effort. These resulting increases were unbudgeted for Fiscal Year 2017-18. The Board of Supervisors established the General Fund Assignment for In-Home Supportive Services as part of Napa County's Fiscal Year 2017-18 adopted budget in order to absorb these increased expenditures.
Is the general fund affected?	Yes
Future fiscal impact:	The balance of the Assignment for In-Home Supportive Services will be at a minimum \$800,000 at the start of Fiscal Year 2018-19.
Consequences if not approved:	If this item is not approved HHSA will have to use their own available fund balance to cover the increased costs associated with the new IHSS MOE, affecting the agency's funding flexibility for future fiscal years.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

As part of Fiscal Year 2017-18 adopted budget, the Board established the General Fund Assignment for In-Home Supportive Services (IHSS) Maintenance of Effort in order to safeguard against unknown cost increases as the State of California began shifting costs to the counties. These costs were only estimated at the time.

IHSS is a Medi-Cal program that is funded by county, state and federal dollars. The goal of the IHSS program is to allow low income aged, blind, and disabled persons, who are at risk for out-of-home placement, to remain safely at home by providing payment for care provider services.

IHSS care providers may provide personal care services such as: bathing and grooming, dressing, and toileting as well as domestic services such as: house cleaning, meal preparation / cleanup, shopping, and laundry. Services are authorized based on the functional needs of the client and in accordance with program rules and regulations.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan