



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6JJ

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Mary Booher for Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Bret Prebula, Principal Management Analyst - 707-253-4826

SUBJECT: Approval of Budget Transfer and increase the jail commitment within the Accumulated Capital Outlay Fund

RECOMMENDATION

County Executive Officer requests the following related to the new jail financing plan (4/5 vote required):

1. Approval of Budget Transfer No. CEO020 for the following:
 - a. increase appropriations in the General Expenditure Sub-Division (1051000), Transfer Out-Accumulated Capital Outlay, by \$5,300,000 offset by the revenue from the sale of the County owned property at 933 Water Street Napa;
 - b. increase appropriations in the Non-Departmental Sub-Division (1050000) by \$127,975 offset by a commensurate decrease in the Appropriation for Contingency Sub-Division (1059000) in order to pay for the real estate commission; and
2. Increase the revenue within the Accumulated Capital Outlay Sub-Division (3000000) by \$5,300,000 from the transfer from the General Fund and increase the Jail Commitment within the Accumulated Capital Outlay Fund by this same amount.

EXECUTIVE SUMMARY

On May 15, 2018, staff presented to your Board a proposed new jail financing plan which included the proceeds from the sale of county owned real property located at 933 Water Street Napa. The sale of this property occurred on March 14, 2018, at a total of \$5,300,000. As part of the approved jail financing plan, staff is requesting these funds be transferred to the Accumulated Capital Outlay Fund and assigned to the jail commitment. Additionally, \$127,975 is being utilized from the operational contingency in order to pay for the real estate commission so that the entire sale proceeds can be transferred to the jail commitment, per the Board approved new jail financing plan.

Transferring this \$5,300,000 to the new jail commitment within the Accumulated Capital Outlay Fund will bring the

current jail commitment total to approximately \$37.6 million.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	General Fund-sale of real property.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The requested action will allow one-time resources to be transferred from the General Fund to the jail commitment to assist in paying for the proposed 304 bed new jail project.
Is the general fund affected?	Yes
Future fiscal impact:	There is no future fiscal impact beyond this fiscal year.
Consequences if not approved:	If not approved, the budget will not reflect the desire of the Board from the May 15, 2018 new jail financing item and the General Fund will be required to take on additional debt as these funds will not be used to increase the jail commitment (resources available to pay for the new jail project).
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Staff in the County Executive Office and Public Works Department continue to move forward with the 304 bed new jail plan. The current estimated cost of the new jail project is \$128 million. On May 15, 2018, staff presented your Board a proposed new jail financing plan, identifying the required resources to pay for the project. Part of the financial plan included the proceeds from the sale of county owned real property located at 933 Water Street Napa. The sale of this property occurred on March 14, 2018, realizing the amount of \$5,300,000. As part of the approved jail financing plan, staff is requesting these funds be transferred to the Accumulated Capital Outlay Fund and assigned to the jail commitment. Additionally, \$127,975 is being utilized from the operational contingency in order to pay for the real estate commission so that the entire sale proceeds can be transferred to the jail commitment, per the Board approved new jail financing plan.

With the transfer of the above mentioned funds, the balance of the jail commitment will increase to approximately \$37.6 million. As mentioned within the new jail financing plan it is anticipated that additional resources will be added to the jail commitment once the FY 2017-18 financial books are closed, most likely in September 2018.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan