



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/19/2018

Agenda Placement: 6BB

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Animal Shelter

REPORT BY: Chris Lewis, Staff Services Analyst II - (707) 259-8363

SUBJECT: Amendment No. 1 for Agreement No. 180210B with Andrew Moffatt BVSC, Inc.

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180210B with Andrew Moffatt BVSC, Inc., doing business as Alley Cat Small Animal Hospital and California Pet Hospital, increasing the amount by \$35,000 for a new maximum of \$60,000.

EXECUTIVE SUMMARY

On December 19, 2017, the Napa County Animal Shelter entered into Agreement No. 180210B with Andrew Moffatt BVSC, Inc., doing business as Alley Cat Small Animal Hospital and California Pet Hospital, with a maximum compensation amount of \$25,000 per fiscal year. This amendment will increase the maximum compensation amount to \$60,000 to meet the increased need for routine and specialized veterinary services.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Animal Shelter
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The provision of veterinarian services to animals housed at the Napa County Animal Shelter and Adoption Center is required by State and local regulations.
Is the general fund affected?	No

Future fiscal impact: Funding for services under this agreement will be budgeted each fiscal year for the term of the agreement.

Consequences if not approved: The County will not receive necessary veterinarian services at a discounted rate for the entire fiscal year and may be required to seek veterinary services with other providers to meet the requirements of State and local regulations.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Animal Shelter and Adoption Center (NCAS) cares for approximately 3,000 animals on an annual basis. State and local regulations require NCAS to maintain a safe and healthy environment and provide basic veterinarian care for these animals. Since December 19, 2017, Andrew Moffatt BVSC, Inc., doing business as Alley Cat Small Animal Hospital and California Pet Hospital, has been the primary provider of veterinarian services for domestic animals under Agreement No. 180210B. Today's amendment increases the total annual maximum to more accurately reflect services required and provided annually. The previous maximum was based on the former contract which was solely for services at California Pet Hospital and did not reflect the centralization of services under one contract. In fiscal year 2016/17, the Animal Shelter spent a total of \$51,372 on veterinarian services.

Approval of Amendment No. 1 to Agreement No. 180210B will increase the maximum compensation amount to \$60,000 per fiscal year. All other terms of the agreement will remain the same.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula