



Agenda Date: 6/19/2007  
Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No 3 to Agreement with Napa Valley Child Advocacy Network dba Parent-Child  
Advocacy Network

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 6441 with Napa Valley Child Advocacy Network, dba Parent-Child Advocacy Network (PCAN), decreasing the amount by \$20,755 for a new maximum of \$334,364 for Fiscal Year 2007-2008, reducing the number of PCAN staff funded by the agreement, revising the contractor's budget to eliminate services provided to Mental Health, and revising the Scope of Work to include additional services.

### **EXECUTIVE SUMMARY**

Parent-Child Advocacy Network (PCAN) provides family advocacy services including one-on-one support, information, and training for parents who receive services through Health and Human Services and Juvenile Probation. Approval of the requested action will revise the Scope of Work and the contractor's budget to reflect a decrease in the maximum amount to provide family advocacy services for Fiscal Year 2007-2008.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services Juvenile Probation
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that there is no mandate to provide these services. Approval of this agreement will allow payment to parent partners who

provide advocacy services and assistance to HHS clients in accessing various services and resources in the community. The agreement also provides for Napa County Juvenile Probation to pay Parent-Child Advocacy Network (PCAN) for Juvenile Probation's share of services under this agreement.

Although services have been added (facilitation of the Parent Project Program, development of a tool to assess family satisfaction, development of protocols for referrals, and identification of parents to serve as the "parent voice" on committees and workgroups), by eliminating services to families in Mental Health, the net result is a reduction in FTEs and a reduction in the contract maximum.

Is the general fund affected?	Yes
Future fiscal impact:	Appropriations have been included in the Agency's requested budget for Fiscal Year 2007-2008. Although the agreement terminates June 30, 2008, the County has the option to continue these services into the next fiscal year. Appropriations will be budgeted accordingly.
Consequences if not approved:	If the requested action is not approved, the contract maximum will be too high and the agreement will not include a provision for Juvenile Probation to pay Parent-Child Advocacy Network (PCAN) for Juvenile Probation's share of services under this agreement.
Additional Information:	<p>The amended agreement will be funded by the SB 163 Wraparound trust fund (72%), Child Welfare Services Outcome Improvement Program funding (18%), and the Juvenile Justice Crime Prevention Act funding in the Juvenile Probation budget (10%).</p> <p>In the past, SB 163 Wraparound funds were used to pay for parent advocate services provided to families with children in Mental Health, SB 163, Child Welfare Services, and Juvenile Probation. For Fiscal Year 2007-2008, Mental Health decided not to utilize these services. Also, Juvenile Probation agreed to pay for services provided to families of children in its agency. Therefore, the contract is being amended to add Juvenile Probation as a funding source.</p>

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Parent-Child Advocacy Network (PCAN) provides family advocacy services to families whose children are in the Child Welfare, SB 163 Wraparound, or Juvenile Probation systems. Services include support, information, and training for parents and children about the court process, the disposition process, and the supervision of and family plans for reunification. By providing this support, it is hoped that families will become more knowledgeable about available resources and use them more effectively.

Approval of the requested action will:

1. revise the Scope of Work to include:
  - a. facilitation of the Parent Project Program (an effort to support parents by linking parents who are new to the Child Welfare Services system with parents who have successfully reunified with their children and are no longer in the system);
  - b. development of a tool to assess family satisfaction;
  - c. development of protocols for referrals; and
  - d. identification of parents to serve as the "parent voice" on committees and workgroups;
2. provide for Napa County Juvenile Probation to pay for their share of services;
3. decrease the maximum amount for Fiscal Year 2007-2008 services;
4. reduce the number of PCAN staff funded by the agreement;
5. eliminates services to Mental Health; and
6. revise the contractor's budget to reflect the decreased contract amount.

The amendment decreases the maximum amount for Fiscal Year 2007-2008 only. The maximum amount for Fiscal Year 200-2007 remains unchanged.

The Parent-Child Advocacy Network is not a health care provider for purposes of HIPAA. This position is taken because there is no use or disclosure of protected health information by or to the vendor under this agreement.

#### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita