



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/18/2019  
Agenda Placement: 9F  
Set Time: 9:00 AM PUBLIC HEARING  
Estimated Report Time: 5 Minutes  
Continued From: June 11, 2019

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Tracy Schulze - Auditor-Controller  
Auditor - Controller  
**REPORT BY:** Tracy Schulze, Auditor-Controller - 299-1733  
**SUBJECT:** Napa Valley Tourism Improvement District Fiscal Year 2019-20 Budget Adoption

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### **RECOMMENDATION**

Auditor-Controller requests adoption of a resolution adopting the recommended budget for the Napa Valley Tourism Improvement District for Fiscal Year 2019-20. (4/5 vote required)  
**(CONTINUED FROM JUNE 11, 2019)**

### **EXECUTIVE SUMMARY**

The Governing Board of the Napa Valley Tourism Improvement District opened a public hearing for Fiscal Year 2019-20 recommended budget on June 11, 2019. This board item has been prepared by the Auditor-Controller's Office based on the Board's actions taken during the public hearing and is presented as the basis for the adoption of the budget resolution.

### **PROCEDURAL REQUIREMENTS**

1. Continue the Public Hearing from June 11, 2019.
2. Staff Reports.
3. Public Comment.
4. Close Public Hearing.
5. Motion, second, discussion and vote on the item.

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes  
Is it currently budgeted? No  
What is the revenue source? Napa Valley Tourism Improvement District assessments.  
Is it Mandatory or Discretionary? Mandatory  
Is the general fund affected? No  
Future fiscal impact: None. The action is for Fiscal Year 2019-20 only.  
Consequences if not approved: Collected assessments will not be distributed.  
Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

On June 11, 2019, the Board opened a public hearing for the Fiscal Year 2019-20 recommended budget for the Napa Valley Tourism Improvement District. Attached are budget schedules 12, 13, and 14, which reflect the Board's intent and actions during the public hearing, including increases and decreases to obligated fund balance, changes in positions, capital assets, policy decisions and other line item changes.

Also attached is a resolution adopting the budget.

### **SUPPORTING DOCUMENTS**

- A . Schedules 12, 13 and 14
- B . Resolution - Budget Adoption

CEO Recommendation: Approve

Reviewed By: Helene Franchi