



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6Z

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration
REPORT BY: Shelli Brobst, Contracts Manager - 253-4720
SUBJECT: Budget Transfer for HHS for Cost Shifts

RECOMMENDATION

Director of Health and Human Services requests approval of:

1. Fiscal Year 2018-2019 Budget Transfer No. HHS012 increasing appropriations by \$350,000 in Support and Care of Persons (account 53500) in Child Welfare Services Division (20004-00), offset by a reduction of \$125,000 to the appropriations in Salaries (account 51100) and the addition of \$225,000 in received State Public Assistant Program (account 43205) revenues to address unanticipated increases to the rates for foster care payments (4/5 vote required); and
2. Fiscal Year 2018-2019 Budget Transfer No. HHS013 increasing appropriations by \$50,000 in Intrafund Transfer-Out (account 57900) in Alcohol and Drug Services Division (20003-00), offset by a reduction in appropriations of \$50,000 in Intrafund Transfer-Out (account 57900) in Self Sufficiency Services Division (20006-00) to address changes in Administrative costs. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of the requested action will adjust salaries, client support costs, and Intrafund transfers due to cost shifts that occurred after six-month estimates were completed. The increase in client support costs are due to foster care rate increases enacted by the State and will be offset by decreases in salaries and benefits due to a higher vacancy rate than anticipated at budget and revenues resulting from the foster care rate increase.

The Admin Division (20010-00) receives revenue from each of the program divisions through the use of Intrafund Transfers for services rendered. Increases in the Intrafund Transfer-Out in Alcohol and Drug Services will be offset by decreases to the Intrafund Transfer-Out in Self-Sufficiency in order to cover increased costs for Alcohol and Drug Services provided by the Admin Division.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Alcohol & Drug Services Health & Human Services Child Welfare Services Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable HHSA to adjust salaries, client support, and intrafund expenses due to cost shifts that occurred after six-month estimates were completed.
Is the general fund affected?	No
Future fiscal impact:	There is no future fiscal year impact.
Consequences if not approved:	If the requested action is not approved, HHSA will be unable to adjust salaries, client support, and intrafund expenses to account for cost shifts that occurred after six-month estimates were completed.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Budget Transfer No. HHS012 will increase appropriations in the Child Welfare Services Division (20004) client support account line (account number 53500) due to Foster Care rate increases enacted by the State under the Continuum of Care Reform legislation (passed in 2017 but still not fully implemented) for out-of-home placements of children, offset by decreases in salaries and benefits in the Child Welfare Services Division (20004) and increases in State Public Assistance Program revenues. These rate increases were partially adjusted for in the 6 month estimate process but increased more than was previously anticipated.

Budget Transfer No. HHS013 will increase appropriations in Intrafund Transfer Out in the Alcohol and Drug Services Division (20003-00) offset by a decrease in appropriations in the Intrafund Transfer Out in the Self-Sufficiency Services Division (20006-00). There is no increase in administrative costs overall; however, there was a different share of costs between the divisions in HHSA compared to budget and six-month estimates based on actual activities and staffing

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri