



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6X

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Shelli Brobst for Jennifer Yasumoto - Director  
Health & Human Services Administration

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Revenue Agreement with Department of Housing and Urban Development (HUD) - Planning Grant

---

### **RECOMMENDATION**

Director of Health and Human Services and Director of Housing and Homeless Services requests approval of and authorization for the Chair to accept grant funding and sign a revenue agreement with the Department of Housing and Urban Development (HUD) for a maximum of \$21,751 for the term July 1, 2019 through June 30, 2020 for the Continuum of Care planning grant.

### **EXECUTIVE SUMMARY**

Approval of this action will enable the County to accept a planning grant for the Continuum of Care (CoC). The planning grant will provide federal funding to assist with the cost of planning and evaluating CoC homeless services and programs. Staff plans to dedicate these grant funds specifically to developing and implementing outcomes monitoring for its federally-funded programs.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Budget control of this grant will transfer from HHSA Homeless and Housing to the County Executive Office during the grant term (2/1/19-1/31/20). This budget is included in the Health & Human Services Housing and Homeless budget through June 30, 2019, thereafter this contract will transition to the County

	Executive Office.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Acceptance of this funding is mandatory. This funding will allow County of Napa to plan and evaluate Continuum of Care (COC) homeless services and programs and also to develop and implement outcomes monitoring.
Is the general fund affected?	No
Future fiscal impact:	The grant agreement terminates June 30, 2020 and is included in the Health & Human Services Housing and Homeless budget through June 30, 2019, thereafter this will transition to the County Executive Office.
Consequences if not approved:	If this agreement is not approved, Napa County will have to either fund the full costs of the service provided or discontinue services funded with this grant.
Additional Information:	There is a 25% match requirement for this grant.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Continuum of Care ("CoC") is a group of community stakeholders that work together to plan for and provide emergency, transitional, and permanent housing, as well as various services to address the needs of homeless persons. Napa County Health and Human Services Agency (HHSA) plays a key role in coordinating the CoC and in supporting the CoC's eligibility for funding from the U.S. Department of Housing and Urban Development (HUD). Accepting the CoC planning grant will strengthen HHSA's/Division of Housing and Homeless Programs capacity to help the CoC stakeholders evaluate HUD- and other grant-funded projects, both in terms of local CoC priorities and HUD strategic objectives.

Deliverables will include development of CoC policies, procedures, performance outcomes and tools for carrying out a more comprehensive evaluation of funded projects. Eventually, project evaluation data will inform CoC policies and decisions, increase the competitiveness of CoC programs for HUD funding, and enhance the ability of CoC programs to alleviate homelessness in Napa County.

Historically CoC funding has been used for HHSA's contract with Home Base/Center for Common Concerns.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri