



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6V

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Revenue Agreement with the U.S. Department of Housing and Urban Development (Home to Stay)

RECOMMENDATION

Director of Health and Human Services and Director of Housing and Homeless Services requests approval of and authorization for the Chair to:

1. Rescind approval of Revenue Agreement No. 190280B with the U.S. Department of Housing and Urban Development (HUD) for a maximum of \$163,699 for the term January 1, 2019 through December 31, 2019 for the Home to Stay program; and
2. Sign a corrected Revenue Agreement with HUD for a maximum of \$161,611 for the term January 1, 2019 through December 31, 2019 for the Home to Stay program.

EXECUTIVE SUMMARY

On April 9, 2019 the Board approved Agreement No. 190280B for a Home to Stay grant in the amount of \$163,699 for rapid housing rental assistance and crucial supportive services to individuals and families who are homeless and chronically homeless in Napa County.

On April 23, 2019, a representative from the United States Department of Housing and Urban Development (HUD) notified staff that the amount of the grant award was incorrect and is actually \$161,611, a decrease of \$2,088. All other terms and conditions remain the same, including the term of this revenue agreement which is January 1, 2019 through December 31, 2019.

Staff is requesting Board approval to rescind Agreement No. 190280B and approve the corrected revenue Agreement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Administration Homeless and Housing Services subdivision 20008-01 through June 30, 2019 and the County Executive Office thereafter.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to accept U.S. Department of Housing and Urban Development (HUD) funding. Approval will provide the County with funding to support Napa County's Home to Stay program.
Is the general fund affected?	No
Future fiscal impact:	The Home To Stay funding goes through December 31, 2019. This grant will transition from Health & Human Services Administration Homeless and Housing Services subdivision 20008-01 as of July 1, 2019 to the County Executive Office
Consequences if not approved:	If these revenue agreements are not approved, Napa County will have to either fund the full cost of the services provided or discontinue homeless services funded with these grants.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Home to Stay Program provides rapid housing rental assistance and crucial supportive services to households, consisting of either individual or families who are homeless or chronically homeless in Napa County. The project focuses on rapidly moving people from homelessness into housing and assists them in obtaining employment, health and recovery services, and permanent housing. While the rental assistance is time-limited, people generally move into mainstream housing within one year or less. The housing placement is potentially permanent, dependent on an increase in household income after receiving employment, education, and financial assistance. The County of Napa Health and Human Services Agency collaborates with several other local entities including NEWS, the City of Napa Police Department, and the City of Napa Housing Authority, as well as, our homeless systems services provider, Abode in the operation of the Home to Stay Program, in order to leverage additional expertise and resources. This program is managed by Abode Services, under contract with the Health and Human Services Agency.

The County receives funding from these grants after expending funds on activities approved by the grant. The vehicle for receiving those funds is to submit a “draw down” request to HUD that includes details of actual expenditures.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri