



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6TT

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Helene Franchi, Deputy County Executive Officer - 253-4820  
**SUBJECT:** Out of State Travel Request for Supervisor Diane Dillon

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### **RECOMMENDATION**

County Executive Officer requests authorization for out-of-state travel for Supervisor Diane Dillon to attend the National Association of Counties (NACo) 84th Annual Conference & Exposition in Las Vegas, Nevada on July 11-15, 2019.

### **EXECUTIVE SUMMARY**

Today's action will authorize out-of-state travel for Supervisor Dillon from July 11, 2019 to July 15, 2019 to attend the National Association of Counties (NACo) Annual Conference & Exposition in Las Vegas, Nevada.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Funds are budgeted in the FY 2018-2019 and FY 2019-2020 Board of Supervisors budget. The Conference Registration Fee of \$560 and the Flights (approx. \$400) will be covered in the FY 2018-2019 budget. The Hotel and Meals (approx. \$1000) will be covered in the FY 2019-2020 budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Supervisor Dillon will represent Napa County while attending the NACo Conference and meet with other elected officials. The estimated cost of the

travel is \$2000.

Is the general fund affected? Yes

Future fiscal impact: None

Consequences if not approved: If this item is not approved, Supervisor Dillon will not be reimbursed for travel expenses incurred on behalf of the County.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The National Association of Counties (NACo) holds multiple conferences. The 84th Annual Conference & Exposition is being held in Las Vegas, NV from July 11, 2019 to July 15, 2019. NACo is the only national organization that advocates for counties before the federal government, working to make sure that county governments are represented well and better understood as a key element in the governmental structure. Some of the agenda items of particular importance to Napa County include: Environment, Energy and Land Use Policy; Public Lands Policy; Transportation; Justice and Public Safety; and Supporting our Nation's Aging Population at the Local Level.

### **SUPPORTING DOCUMENTS**

A . NACo's 84th Annual Conference & Exposition Schedule

CEO Recommendation: Approve

Reviewed By: Helene Franchi