



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6RR

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Molly Rattigan, Deputy County Executive Officer - 253-4112

**SUBJECT:** Community Development Block Grant-Lake Berryessa Resort Improvement District

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### **RECOMMENDATION**

County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170963B with the Lake Berryessa Resort Improvement District (LBRID) amending the Community Development Block Grant agreement increasing the amount by \$40,713 and reallocating funds from General Administration to Water/Sewer Improvements as approved by Housing and Community Development for the construction of replacement water storage tanks.

### **EXECUTIVE SUMMARY**

Today's requested action amends the existing sub grant agreement with the Lake Berryessa Resort and Improvement District for the replacement of water tanks utilizing Community Development Block Grant funding and increases the amount of funding by \$40,713.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Community Development Block Grant Funding
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This item is discretionary in that there is no mandate to provide this grant program. The County applied for and was successfully awarded Community

Development Block Grant Funding in 2014 to replace the water tanks at the Lake Berryessa Resort Improvement District. A reallocation of funds has been approved by Housing and Community Development, the grant administrator.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: If this item is not approved, the Lake Berryessa Resort Improvement District will use more fund balance to cover expenditures.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

In 2014, the County was notified that it was the recipient of a Community Development Block Grant (CDBG) totaling \$1.5 million for the replacement of a water tank for Lake Berryessa Resort Improvement District (LBRID). The grant is complete and the County has submitted the final invoices and received payment for the project. As part of the final invoice, the County requested the reallocation of unused County General Administration funds in the amount of \$40,713 to Water/Sewer Improvement to fund additional construction costs, thus reducing the amount the LBRID fund balance needs to cover. This request was approved by Housing and Community Development and payment was made to Napa County.

This item amends the existing agreement with LBRID and increases the amount of funding to offset construction costs by \$40,713. The grant total of \$1,500,000 included \$52,325 estimated revenue for the Housing and Intergovernmental Affairs Division to administer the grant, the County's actual cost to administer the grant was \$11,612. The County was fully reimbursed for its expenses and the excess funds were approved for construction expenses.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi