



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6O

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Amendment No. 4 to Agreement with Abode Services, Inc. (Homeless Services)

RECOMMENDATION

Director of Health and Human Services and Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 170870B with Abode Services, Inc. increasing the amount by \$710,837 for a new annual maximum of \$3,491,188 commencing in Fiscal Year 2019-2020, revising Specific Term and Conditions to update the Catalogue of Federal Domestic Assistance numbers and dollar amounts of federal funding, revising the Scope of Work to add clarifying language regarding Abode's responsibility to provide morning meals to clients at the Day-Time Drop-In Center at the South Napa Shelter; and revising the Compensation provisions to incorporate a new budget for Fiscal Year 2019-2020 and each automatic renewal thereof for the operation of the Napa County homeless shelter and supportive housing system.

EXECUTIVE SUMMARY

The amendment to the Agreement with Abode Services, Inc. (Abode) is for operation of the South Napa Shelter, Winter Shelter and day use center and is funded from local, State and Federal sources.

Approval of today's recommended action will amend the Agreement to:

- | Increase the contract maximum by \$710,837 to a new maximum amount of \$3,491,188 commencing in FY 2019-2020;
- | Revise Specific Terms and Conditions 3.1(l) to update the Catalogue of Federal Domestic Assistance numbers and dollar amounts of Federal funding;
- | Revise the Scope of Work to clarify Abode's responsibility to provide morning meals to clients at the Day-Time Drop-In Center at the South Napa Shelter; and
- | Revise the Compensation provisions to incorporate a new operating budget for FY 2019-2020.

Abode Services, Inc. is not a local vendor. Abode was selected through a formal Request for Proposals.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Fund 1000, County Executive Office
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	This contract will automatically renew indefinitely until amended.
Consequences if not approved:	If this contract is not approved, the agency will be unable to use Abode Services to carry out the Whole Person Care program, Emergency Solutions Grant (Competitive and Non Competitive), Permanent Supportive Housing I, Permanent Supportive Housing II, Home To Stay and Homeless Emergency Aid Program programs.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In October of 2015, the City and County of Napa formally began a process of transforming the way systems respond to and address homelessness throughout the county. These efforts began with the City and the County of Napa jointly hiring consultants from the Corporation for Supportive Housing (CSH) and the National Alliance to End Homelessness (NAEH) with the charge to examine and make recommendations for the improvement of both the “back door” systems that support housing and homeless services, as well as the “front door” operations of the shelter system in Napa County.

In March 2016, CSH and NAEH jointly issued a report on the state of the housing and homeless services delivery system in Napa County. The report found that Napa’s current ad hoc homeless response system, which requires vulnerable individuals to navigate a complex and restrictive continuum, is not effective in ending homelessness for the growing population of vulnerable individuals.

The NAEH/CSH recommended, among other things, issuing a Request For Proposals (RFP) to select a Shelter Operator and a non-profit to manage the Flexible Housing Subsidy Pool and provide supportive housing services. In September 2016 staff released an RFP and selected Abode Services to bring those critical services online in Napa County.

The contract with Abode for operations of the South Napa Shelter, Winter Shelter, Daytime Drop-In Center at South

Napa Shelter, Outreach and Housing Navigation Services, and the Flexible Subsidy Housing Pool is funded from local, State and Federal sources.

Approval of today's recommended action will amend the agreement to:

- | Increase the contract maximum by \$710,837 to a new maximum amount of \$3,491,188 commencing in FY 2019-2020. The majority of this increase is related to expenditures to provide client rental assistance and homeless prevention;
- | Revise Specific Terms and Conditions 3.1(I) to update the Catalogue of Federal Domestic Assistance numbers and dollar amounts of Federal funding;
- | Revise the Scope of Work to clarify Abode's responsibility to provide morning meals to clients at the Day-Time Drop-In Center at the South Napa Shelter; and
- | Revise the Compensation provisions to incorporate a new operating budget for FY 2019-2020.

Abode is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri