



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 2 to Agreement with Stacey Murphy

RECOMMENDATION

Director of Health and Human Services and Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170701B with Stacey Murphy to extend the agreement through June 30, 2020, amending the Compensation exhibit, the Specific Terms and Conditions for assistance in the planning and implementation of the Whole Person Care pilot project.

EXECUTIVE SUMMARY

On October 25, 2016, Health and Human Services Agency (HHS) was informed by the State Department of Health Care Services that its' application for a Whole Person Care Pilot had been approved for funding. The pilot will bring over \$11 million over five years to HHS for services that reduce system expenditures by homeless individuals and families through an aggressive program of outreach, engagement and housing.

On July 18, 2017 this Board approved a renewal agreement with the contractor to continue working on projects and assignments related to Whole Person Care, as well as to apply for potential upcoming grants, for an annual maximum of \$118,000 through June 30, 2019.

Approval of today's requested action will:

- | extend the term of the Agreement through June 30, 2020;
- | incorporate Exhibit B-2 in the Compensation exhibit to reflect an increase in the hourly rates for the contractor, with no increase to the contract maximum of \$118,000;
- | incorporate a Specific Term and Condition to delegate authority of the Director of HHS and the Director of Housing and Homeless Services to approve future amendments to the exhibits, including rate schedules in Exhibit B provided that the rate increase does not increase the maximum compensation payable under this

- Agreement; and
- 1 incorporate a Specific Term and Condition to grant that all powers in Exhibit C may also be exercised by the Director of Housing and Homeless Services.

Stacey Murphy is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Administration as well as Whole Person Care
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	The contract terminates June 30, 2020. and is included in the Health & Human Services Housing and Homeless budget through June 30, 2019, thereafter this contract will transition to the County Executive Office
Consequences if not approved:	If this contract is not approved, the County of Napa will have fewer resources associated with planning and implementation of the Whole Person Care Pilot program and associated homeless activities. This contractor will be funded by the Whole Person Care Pilot program.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On October 25, 2016, HHSA was informed by the State Department of Health Care Services that its' application for a Whole Person Care Pilot had been approved for funding. The pilot will bring over \$11M over five years to HHSA for services that reduce system expenditures by homeless individuals and families through an aggressive program of outreach, engagement and housing.

The contractor helped to finalize the County's Whole Person Care Pilot application and has been providing implementation and program design support since the inception of the program. Services provided by this contractor include helping to write policies and procedures for management of various portions of the Whole Person Care Pilot. In addition to supporting Whole Person Care planning and implementation, contractor and subcontracted assistants will complete various other projects as assigned in relation to homeless services, as that is their area of expertise.

This contractor was initially selected via a Request for Proposals (RFP) and has assisted with the planning and implementation of the WPC pilot and is extremely familiar with the regulations and application details of the

program. Stacey Murphy is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri