



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 6/18/2019

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Nikki Lundeen for Allison Haley - District Attorney
District Attorney

REPORT BY: Nikki Lundeen, Staff Services Manager - 253-4215

SUBJECT: Approval of Amendment to Alcohol and/or Drug Analysis Agreement with the California Department of Justice

RECOMMENDATION

District Attorney requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170392B with the California Department of Justice, for performance of case-related alcohol and/or drug analysis, to incorporate updates to the scope of work, payment provisions, and special terms and conditions.

EXECUTIVE SUMMARY

The California Department of Justice has been performing case-related alcohol and/or drug analysis services for the District Attorney's Office under this agreement since 2001. The agreement is being amended to incorporate updates to the scope of work, payment provisions, and special terms and conditions, with no change to the maximum amount or to the County General Fund.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The District Attorney's Office entered into an agreement with the California Department of Justice for case-related alcohol and/or drug analysis in 2001. The alcohol and/or drug analysis results are used as evidence in criminal cases.

The current amendment incorporates changes to the scope of work to update alcohol and/or drug analysis services provided to match current best practices. The amendment also incorporates changes to the payment provisions to update payment and billing addresses, and special terms and conditions to clarify responsibilities of the parties. The recommended action will not result in any impact to the County General Fund or to the maximum amount payable under the terms of the agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss