



Agenda Date: 6/14/2005
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with California State University, Northridge

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with California State University-Northridge for the term June 27, 2005 through September 30, 2005 for student field work performed at the Health and Human Services Agency.

EXECUTIVE SUMMARY

HHSA will offer an educational internship to a physical therapy student from California State University-Northridge. The intern will be placed at the Medical Therapy Unit (MTU) under the supervision of the unit's Supervising Therapist. The intern will observe and learn about physical therapy approaches/procedures and eventually will provide physical therapy procedures to children served through the MTU program.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The internship agreement with California State University-Northridge will enable the intern placed at HHSA to learn about various neurological and neuromuscular diagnoses that occur in the pediatric population. The intern will learn standardized and nonstandardized assessment methods, write assessment and progress reports and periodic narrative documentation, and acquire professional documentation skills and knowledge of state and federal laws governing medical documentation. The intern also will develop treatment plans for his/her assigned caseload and have an opportunity to carry them forward during the internship period.

The intern will not receive any payment from HHSA. While the initial period of the internship is three months, the agreement automatically renews, so additional interns could be placed in the future if both parties agree.

The Agency views such internships as recruitment opportunities for interns who successfully complete their field placement and university studies. HHSA currently has intern agreements with the University of California-Berkeley, Pacific Union College, and Napa Valley College.

For purposes of HIPAA, California State University-Northridge is not a Business Associate; the intern will be considered a member of the County's workforce and therefore a Business Associate agreement is not required.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Meegan Condon