



Agenda Date: 6/14/2005  
Agenda Placement: 6D

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreements with Women's Recovery Services, Inc.

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements with Women's Recovery Services, Inc.:

1. An agreement for a maximum of \$8,000 for Fiscal Year 2004-2005 and a maximum of \$28,000 for Fiscal Year 2005-2006 for the term June 14, 2005 through June 30, 2006 to provide residential substance abuse treatment services; and
2. A Business Associate Agreement setting forth the terms and conditions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) Privacy Rule.

### **EXECUTIVE SUMMARY**

Women's Recovery Services provides intensive substance abuse treatment services in a social model setting to stabilize parenting women in early recovery.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement is fully funded using Proposition 36 categorical trust funds.
Is the general fund affected?	No

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Future fiscal impact:	Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year.
Consequences if not approved:	Placements will not be made at this facility. Proposition 36 funds will remain in the trust fund.
Additional Information:	None

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

This agreement will provide residential substance abuse treatment for women with minor children. The services include:

- | substance abuse treatment and education;
- | medical care;
- | parenting skills;
- | relapse prevention;
- | nicotine education;
- | nutrition education;
- | problem-solving skills; and
- | communication skills and self-esteem enhancement.

These services are necessary for the women to return to their home communities and sustain clean and sober lives as functional parents and adults.

This item also includes a Business Associate Agreement setting forth the Health Insurance Accountability and Portability Act of 1996 (HIPAA) regulations to which the contractor is subject. This agreement provides the county with assurances that the contractor will comply with any and all HIPAA requirements.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve  
Reviewed By: Meegan Condon