



Agenda Date: 6/13/2006
Agenda Placement: 60

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Margaret Woodbury for Robert Westmeyer - County Counsel
County Counsel

REPORT BY: Brandi Periera, Paralegal, 251-1090

SUBJECT: Acceptance of proposed FY06-07 budget for County Service Area No. 4 and adoption of a resolution accepting the filing of the Engineer's Report and setting a public hearing on the proposed levy of assessment

RECOMMENDATION

County Executive Officer requests the following actions:

1. Acceptance of the Fiscal Year 2006-2007 proposed budget for County Service Area No. 4 with a total appropriation of \$441,880;
2. Adoption of a resolution accepting the filing of the Engineers' Report for County Service Area No. 4 and setting a public hearing on the Engineer's Report and the proposed levy of assessments;
3. Set a public hearing for August 1, 2006 at 9:00 A.M. on the Engineer's Report and protests to the proposed assessments;
4. Direct the Clerk of the Board to comply with the requirements of Napa County Code section 3.12.040(B) with respect to notice requirements for the proposed assessment; and
5. Designate Margaret Woodbury, Chief Deputy County Counsel, as the person to answer questions regarding the assessments and protest proceedings.

EXECUTIVE SUMMARY

The Board has historically accepted the proposed budgets for special districts in June and subsequently held budget hearings and adopted final budgets for special districts in August. Acceptance of the Fiscal Year 2006-2007 proposed budget for County Service Area No. 4 will enable this special district to continue operations until adoption of its final budget on August 8, 2006.

The recommended action will also commence the annual assessment process for County Service Area No. 4 for Fiscal Year 2006-2007 by accepting the filing of the Engineer's Report, which sets forth the proposed assessment, and setting a public hearing to consider the Engineer's Report and to hear protests to the proposed assessments.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Annual assessments.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	None, as this request is for Fiscal Year 2006-2007 only.
Consequences if not approved:	County Service Area No. 4 would not have spending authority until adoption of the budget on August 8, 2006.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Board has historically accepted the proposed budgets for special districts in June, and subsequently held budget hearings and adopted final budgets for special districts in August. The proposed budget for Fiscal Year 2006-2007 has been submitted as a "rollover" budget for the purposes of continuing operations until a protest hearing is held on August 1, 2006 and adoption of its final budget on August 8, 2006.

County Service Area No. 4 (CSA No. 4) was formed in 2002 for the purpose of providing funding for farmworker housing programs in Napa County. In February 2002, the Board adopted Resolution No. 02-27 establishing a Farmworker Housing Advisory Committee for CSA No. 4. The Farmworker Housing Advisory Committee includes representatives from the vineyard operator and farmworker communities. The primary purpose of this advisory committee is to review the proposed annual budget of the Napa Valley Housing Authority's publicly operated farmworker housing program and to recommend an appropriate level of assessments for County Service Area No. 4 within the previously-approved methodology to the Board of Supervisors.

On May 11, 2006, the Farmworker Housing Advisory Committee met and discussed the assessment proposed in the Engineer's Report for CSA No. 4 and recommended that the assessment rate for Fiscal Year 2006-2007 be set at \$9.41 per acre. The Committee's proposal for CSA No. 4 shows a need for \$428,193 in assessment funds in Fiscal Year 2006-2007. The operating budget has increased approximately ten percent due to increases in utility costs at the facilities and onsite staff costs. However, there is an overall reduction of the budget from Fiscal Year 2005-2006 because costs for renovations of the Calistoga and Mondavi sites are no longer in the budget. In light of the identified budgetary need and the 45,528 planted acres of vineyards in CSA No. 4, the recommended per acre assessment for Fiscal Year 2006-2007 is \$9.41.

The proposed assessments for Fiscal Year 2006-2007 do not exceed the range of assessments previously approved by the Board of Supervisors and the owners of the assessed parcels located in CSA No. 4. Adoption of

this resolution complies with the procedures required under County Service Area law and Napa County Code sections 3.12.030 and 3.12.040 to initiate the process for levying the annual assessment on affected CSA No. 4 property owners.

SUPPORTING DOCUMENTS

A . Resolution of Intention

CEO Recommendation: Approve

Reviewed By: Maiko Klieman