



Agenda Date: 6/13/2006
Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Mark Gregersen - Director
Human Resources
REPORT BY: Caryn Fagundes, Benefits Administrator, 253-4488
SUBJECT: Adoption of Retirement Resolution No. 06-99 to Katherine Lee

RECOMMENDATION

Human Resources Director requests adoption of Retirement Resolution No. 06-99 for Katherine Lee, Library Assistant II, in recognition of over 10 years of service.

EXECUTIVE SUMMARY

Katherine Lee retired effective May 27, 2006, having served the County for over ten years. In accordance with County practice, employees retiring with five or more years of service are presented with a retirement resolution.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In accordance with County practice, employees retiring with five or more years of service are presented with a retirement resolution. In this case the employee will be presented with her resolution by the department rather than at the Board meeting, therefore, adoption of the resolution is requested rather than presentation of the

resolution.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Karen Gratton