



Agenda Date: 6/13/2006
Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: John Tuteur - Registrar of Voters
Elections
REPORT BY: John Tuteur, Assessor-Recorder-County Clerk, 253-4459
SUBJECT: Assessor-Recorder -County Clerk Requests Board Appointment as Agent to contract for Federal HAVA Funds

RECOMMENDATION

Assessor-Recorder-County Clerk requests adoption of a resolution approving an application for funds under the Help America Vote Act of 2002 section 303-Statewide Voter Registration Database and appointing the Assessor-Recorder-County Clerk as ex-officio Registrar of Voters as an agent to sign contract for funds.

EXECUTIVE SUMMARY

The Napa County Elections Division is upgrading its Sequoia Integrity Voter Registration Database in conjunction with Tehama and Inyo Counties to comply with the Help America Vote Act of 2002 (HAVA) mandates for a statewide voter registration database. Our project to date has been very successful with only 4 voters out of 66,507 needing special treatment under HAVA requirements for the June 6, 2006 election. Additional enhancements to the Sequoia Integrity databases of the three counties are needed. HAVA Section 303 funds are available for Napa, Tehama and Inyo to contract with Sequoia to provide those enhancements which will improve voter access to the election process, automate a number of processes and increase productivity. In order to contract for these funds the Board must adopt a resolution approving an application for funds under the Help America Vote Act of 2002 and appointing the Assessor-Recorder-County Clerk, in his capacity as ex-officio Registrar of Voters, as the Board's agent for executing all necessary documents to receive these funds.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Help America Vote Act of 2002 (HAVA) section 303 funding for implementation of a statewide voter registration database.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Using these Federal funds to enhance our voter registration database will increase voter access to the election process, automate several procedures and increase staff productivity.
Is the general fund affected?	No
Future fiscal impact:	These are one time Federal funds which will be used to contract with our vendor, Sequoia Voting Systems Inc., to upgrade our voter registration database to comply with Federal mandates. There is going to be no increase to the Net County Cost but the department will need to return to the Board at a later date to make an adjustment to the FY 06/07 budget to increase the revenue with an offsetting expenditure.
Consequences if not approved:	Napa County's database will not be upgraded, voter access to the election process will not be approved, staff productivity will not be enhanced and compliance with Federal regulations under HAVA may be jeopardized.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Elections Division is upgrading its Sequoia Integrity Voter Registration Database in conjunction with Tehama and Inyo Counties to comply with the Help America Vote Act of 2002 (HAVA) mandates for a statewide voter registration database. Our project to date has been very successful with only 4 voters out of 66,507 needing special treatment under HAVA requirements for the June 6, 2006 election. Additional enhancements to the Sequoia Integrity databases of the three counties are needed. HAVA Section 303 funds are available for Napa, Tehama and Inyo to contract with Sequoia to provide those enhancements which will improve voter access to the election process, automate a number of processes and increase productivity. In order to contract for these funds the Board must adopt a resolution approving an application for funds from the California Secretary of State under the Help America Vote Act of 2002 and appointing the Assessor-Recorder-County Clerk, in his capacity as ex-officio Registrar of Voters, as the Board's agent to conduct all negotiations, execute and submit all documents, including but not limited to applications, contracts, payment requests and other documentation, which may be necessary for the execution of the duties and responsibilities under the Help America Vote Act of 2002.

Today's action will appoint the Assessor-Recorder-County Clerk as an agent to sign a funding contract with the California Secretary of State but the department will return to the Board at a later date for the execution of the contract with the Sequoia Voting System. There will be no increase to the Net County Cost but the department will return to the Board at a later date to make an adjustment to the FY 2006/07 budget to increase the revenue with an offsetting expenditure.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Maiko Klieman