



Agenda Date: 6/13/2006
Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with Christine Marquis, dba Precious Cargo

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement (AUD No. 5689) with Christine Marquis, dba Precious Cargo, increasing the amount by \$9,500 for a new maximum of \$23,500 to provide education, demonstration and proper installation regarding child passenger restraint systems.

EXECUTIVE SUMMARY

The education, demonstration and proper installation of child passenger restraint systems will be available for residents of Napa County through the approval of this agreement.

FISCAL IMPACT

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|-----------------------------------|---|
| Is there a Fiscal Impact? | Yes |
| Is it currently budgeted? | Yes |
| Where is it budgeted? | Public Health |
| Is it Mandatory or Discretionary? | Discretionary |
| Discretionary Justification: | Approval of this contract will allow Precious Cargo to continue providing car seat safety coordination services two days a week for County residents. |
| Is the general fund affected? | No |
| Future fiscal impact: | Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal clause, which allows the County the option to continue these services into next fiscal year. Appropriations have been budgeted |

accordingly.

Consequences if not approved: If this agreement is not approved, the County will not provide car seat safety coordination activities to County residents.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The California Motor Vehicle Code stipulates that a parent and/or driver cannot transport in a motor vehicle a child who is six years old or less and weighing 60 pounds or less without properly securing the child in a child passenger restraint system or car seat. Fees collected from violations of this law are given to cities and counties, and sixty percent of these funds go to county health departments in support of mandated car seat coordination programs and activities. The programs and activities available to Napa County residents include:

1. education and demonstration programs for the use of proper installation of child passenger restraint systems,
2. low-cost programs for families in need to purchase car seats,
3. listings of community resources for classes and car seats, and
4. communication with the court system regarding education programs and car seats for violators and promotion of the program.

Approval of the requested agreement will enable the contractor to carry out these programs. The contractor actively works with the courts to provide education regarding the law, to ensure that violators obtain car seat education, and to ensure that fines for violations continue to replenish the Car Seat Surcharge Account so that these mandated activities will continue.

Ms. Marquis is not a health care provider for purposes of HIPAA. This position is taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate agreement is not required.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita