



Agenda Date: 6/13/2006  
Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No. 1 to Agreement No. 6603 with the Loyd Wolfe Juvenile Justice Network, Inc.  
(Prevention)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6603 with the Loyd Wolfe Juvenile Justice Network, Inc., increasing the amount by \$53,090 for a new maximum of \$101,285, revising the Scope of Work to include language regarding the provision of services for the entire fiscal year and the development of Memoranda of Understanding with school site personnel and the Napa County Office of Education, and incorporating a Logic Model for school-based prevention services.

### **EXECUTIVE SUMMARY**

The requested amendment will enable the Loyd Wolfe Juvenile Justice Network, Inc., through its Wolfe Center Program, to provide school-based substance abuse prevention services to middle and high school students throughout Napa County. The amendment increases the maximum amount to \$101,285, revises the Scope of Work to include language regarding the provision of services for the entire fiscal year and the development of Memoranda of Understanding with school site personnel and the Napa County Office of Education, and incorporates a Logic Model for School Based Prevention, contract monitoring tools, and a deliverable timeline for the contractor to provide school-based substance abuse prevention services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary

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Discretionary Justification:	Approval of the requested amendment will allow payment to the Loyd Wolfe Juvenile Justice Network for school-based prevention services for the entire fiscal year.
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2007, the agreement contains an automatic renewal provision, which allows the County the option to continue these services in the following fiscal year. The corresponding appropriation has been included in the Agency's requested budget for Fiscal Year 2006-2007.
Consequences if not approved:	If the requested amendment is not approved, prevention funds cannot be used to pay the Juvenile Justice Network for school-based prevention services, and an alternative plan will need to be developed.
Additional Information:	The prevention funds for this contract comes from the Alcohol Abuse Education and Prevention Trust Fund.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Loyd Wolfe Juvenile Justice Network, Inc. (Juvenile Justice Network) will provide school-based substance abuse prevention services through its Wolfe Center program. The alcohol, tobacco, and other drug prevention services being provided focus on the facilitation of prevention groups using research-based curricula and include screening, assessment, and referral services. The Wolfe Center's programs are provided on Napa County middle and high school campuses to students identified as being at an elevated risk of substance use/abuse. Services will be delivered to students in Napa, American Canyon and Calistoga. School sites are selected based on their willingness to have services delivered on their campuses and the availability of funding. Students who participate in prevention services provided through this agreement are required to obtain parental permission.

Since the agreement with Aldea for the provision of these services terminated March 31, 2006, an agreement with the Juvenile Justice Network (JJN) for the remainder of Fiscal Year 2005-2006 replaced the Aldea agreement. The JJN agreement was approved by the Board on March 28, 2006 and did not include a full year of costs. Approval of the requested amendment will:

1. increase the total dollar amount from \$48,195 to \$101,285 to cover a full year of services for Fiscal Year 2006-2007 and add a three percent cost of living adjustment for personnel.
2. revise the Scope of Work to include language regarding the provision of services for the entire fiscal year and the development of Memoranda of Understanding with school site personnel and the Napa County Office of Education, which detail the manner in which services are publicized and provided, the special needs of Valley Oak High School, and the approved curriculum.
3. incorporate a Logic Model for School Based Prevention, contract monitoring tools, and a deliverable timeline for the contractor to provide school-based substance abuse prevention services.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita