



Agenda Date: 6/12/2007
Agenda Placement: 6T

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Howard Siegel for Nancy Watt - County Executive Officer
County Executive Office
REPORT BY: Karen Gratton, Senior Management Analyst , 259-8748
SUBJECT: Amendment No. 1 to Agreement with Workforce Investment Board for Executive Director services

RECOMMENDATION

County Executive Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 6671 with the Workforce Investment Board increasing the amount by \$24,500 for a new maximum of \$44,500 amending the Scope of Work to include additional project activities.

EXECUTIVE SUMMARY

In January 2007, the WIB received a grant from the State of California, Employment Development Department to implement a special project to identify and address business needs in the County. Today's proposed action increases funding to the Community Partnership Division to allow the Executive Director to begin directing and overseeing this grant project. The increase will also enable the Executive Director to perform services required under Job Development Incentive funds.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Workforce Investment Act administrative allocation Rapid Response Special Project funding Job Development Incentive Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Effective January 1, 2007, the WIB received a grant from the State of California, Employment Development Department to implement a special project to identify and address business needs in the County. Today's proposed action

increases funding to the Community Partnership Division to allow the Executive Director to begin directing and overseeing this grant project. Approval of this amendment will provide additional staff support to the WIB through the Community Partnership Program of the County Executive Office. Grant revenue from the Workforce Investment Act budget unit will be used to offset the budgeted cost of the Community Partnership Office, thus reducing the Net County Cost for the latter program by an additional \$24,500.

Is the general fund affected? No

Future fiscal impact: It is not likely that the additional scope of services will be accomplished by the June 30, 2007, and will therefore carry over in to Fiscal Year 2007/2008.

Consequences if not approved: The WIB would not be able to take advantage of the new funding.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Workforce Investment Board (WIB) is legislatively mandated by provisions of the Workforce Investment Act of 1998 (WIA, Public Law 105-220). The WIB provides policy direction and oversight of the workforce delivery system in Napa County. The WIB is a volunteer board comprised of a private sector majority and public sector minority. A WIB's role is to provide leadership and oversight for workforce investment activities that increase employment, retention and earnings. A core mission for WIBs is to form partnerships among public workforce agencies and businesses so that the workforce system is responsive to the needs of business and the community.

In April 2006, the WIB released a Request for Proposals for services of an Executive Director and two proposals were submitted. The Executive Director is expected to advise and make recommendations to the Board regarding workforce development issues and strategic direction, fundraise to support Board objectives and provide leadership for public relations on behalf of the Board. The WIB, by majority vote, selected the proposal submitted by the Community Partnership Program of the Napa County Executive Office. On July 25, 2006, the County and WIB entered into Agreement No. 6671 to provide Executive Director services. The agreement has a one-year term with a provision for auto-renewal.

Effective January 1, 2007, the WIB received a grant from the State of California, Employment Development Department to implement a special project to identify and address business needs in the County. Today's proposed action increases funding to the Community Partnership Division to allow the Executive Director to begin directing and overseeing this grant project. The increase will also enable the Executive Director to perform services required under Job Development Incentive funds.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Gratton