



Agenda Date: 6/12/2007
Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Jane Slattery, Engineering Assistant , 259-8372
SUBJECT: Library Re-Carpet - Notice of Completion

RECOMMENDATION

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 06-26, "Napa County Library Re-Carpet Project".

EXECUTIVE SUMMARY

On December 19, 2006 the Board of Supervisors awarded the contract "Library Re-Carpet Project," PW 06-26 to Contract Furnishings of Rocklin for its low bid of \$48,150. The work is complete and the Director of Public Works requests approval to file Notice of Completion.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Library
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Notice of Completion needs to be filed to complete the project and process final payment to the contractor.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	Notice of Completion cannot be filed.

Additional Information: Total project costs are \$56,000, which includes construction, a change order to the contract in the amount of \$125 which added a small area to the carpet project in the Media Center, engineering, inspection and public works administration.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On December 19, 2006 the Board of Supervisors awarded the Re-Carpet project to Contract Furnishings of Rocklin for its low bid of \$48,150. The areas of the Library which were re-carpeted by this project were the Children's Area, Literacy, the Media Center and the staircase. Work has been completed and a Notice of Completion needs to be filed.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi