



Agenda Date: 6/12/2007
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Jane Slattery, Engineering Assistant , 259-8372
SUBJECT: Juvenile Court Entrance and Minor Modifications - Notice of Completion

RECOMMENDATION

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for the Contract No. PW 07-09 "Juvenile Court Entrance and Minor Modifications Project".

EXECUTIVE SUMMARY

On February 6, 2007, the Board of Supervisors awarded the contract "Juvenile Courts Entrance and Minor Modifications", PW 07-09 to Emil Meyers Construction of Napa for its low bid of \$50,574. The work is complete and the Director of Public Works requests approval to file Notice of Completion.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	General Fund, Appropriations for Contingencies Courts Construction Fund
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Notice of Completion needs to be filed in order to complete the project and process final payment to the contractor.
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	Notice of Completion cannot be filed.

Additional Information: Final construction cost is \$63,216 which represents the initial contract amount of \$50,574 plus change orders in the amount of \$12,642. Change orders were required to provide Americans with Disabilities Act (ADA) access to the Courtroom via the installation of 2 automatic door openers on existing interior doors in the travel path to the Courtroom. Additionally, there were change orders to repair the Heating Ventilation and Air Conditioning (HVAC) ducting, add concrete at the front entry and add carpet installation over damaged flooring in the hall and in the break room. The total final project cost is \$85,000 which includes design, construction, inspection and administration costs.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The entrance to the Juvenile Court has been relocated in order to better serve the Court's clients. The main consideration and need for this project was to provide safer juvenile court facilities for clients, families, court and county staff by incorporating previously unused building areas and modifying those areas to provide improved circulation and areas for security clearance throughout the juvenile court facility overall. This project provided for the installation of a new entry door, repainting and re-carpeting of the new lobby, and the installation of automatic door opening devices. Work has been completed and a Notice of Completion is required to be filed with the Clerk/Recorder.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi