



Agenda Date: 6/12/2007
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Actions regarding Touchpoints Trainings

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following renewal agreements regarding Touchpoints trainings, each for a maximum of \$4,000 for the term July 1, 2007 through June 30, 2008:

1. Agreement No. 4440 with Napa County Office of Education; and
2. Agreement No. 4445 with Ralph Myers, M.D.

EXECUTIVE SUMMARY

Touchpoints is a child development model developed by the well-known pediatrician, Dr. T. Berry Brazelton, that focuses on the relationship between child service providers and parents. Napa County received a grant from the First 5 Napa County Children and Families Commission to provide Touchpoints trainings to community providers. Approval of the requested actions will enable the provision of two Touchpoint training sessions in Fiscal Year 2007-2008 by Napa County Office of Education staff and Ralph Myers, M.D., certified Touchpoints trainers.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health. This is fully funded by a grant HHSA received from the First 5 Napa County Children and Families Commission.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is a discretionary activity in that there is no mandate to provide these

trainings. The First 5 Napa County Children and Families Commission funding is provided specifically for these trainings.

Is the general fund affected?

No

Future fiscal impact:

Although the agreements terminate June 30, 2008, each of the agreements contains an automatic annual renewal provision, which allows the County to continue these services into the next fiscal year. Appropriations will be budgeted accordingly.

Consequences if not approved:

If these agreements are not approved, Health and Human Services will not be able to provide Touchpoints trainings and will need to return the funding.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

HHSA has received grant funding from First 5 Napa County Children and Families Commission since 2001 to provide Touchpoints training at no cost for providers who live or work in Napa County. Each training is 24 hours in length with 20 to 25 participants per training. The training is provided by a four-member Touchpoints training team that has presented Touchpoints training together since 1997. This team of trainers has been responsible for training 603 providers in the Napa community in the Touchpoints Model.

Approval of the requested actions will enable Napa County Office of Education staff and Ralph Myers, M.D. to participate as Touchpoint trainers. Services to be provided include lectures and other didactic presentations, facilitation of discussions, reflective mentoring of participants in learning Touchpoints principles, and demonstrations including infant, child and family interactions and analysis of interactions. Napa County Office of Education staff and Ralph Myers, M.D., are certified Touchpoints trainers. Two Touchpoints trainings are intended for the 2007-2008 grant cycle.

Napa County Office of Education and Ralph Myers, M.D., are not health care providers for purposes of HIPAA. This position is taken because there is no use or disclosure of protected health information by or to the vendors under these agreements.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita