



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/9/2017

Agenda Placement: 6X

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Jon Gjestvang - Chief Information Officer
Information Technology Services

REPORT BY: Wendi Agans, Staff Services Analyst I - (707) 253-6133

SUBJECT: Purchase Order to VAS Security Systems, Inc. for Juvenile Hall security surveillance system, establishment of capital asset and fund balance budget transfer.

RECOMMENDATION

Chief Information Officer and Chief Probation Officer request the following actions related to the Juvenile Hall security surveillance system approval of Budget Transfer No. ITS002 increasing appropriations in the Information Technology Services Fiscal Year 2016-2017 budget using its fund balance and establishment of a capital asset in the amount of \$241,011 for the purchase of security cameras and video storage for Juvenile Hall. (4/5 vote required)

EXECUTIVE SUMMARY

The Grand Jury has recommended the Juvenile Hall security surveillance system be upgraded to provide better coverage than what currently exists. As such, the number of cameras and resolution will be substantially increased. The County must also comply with video retention requirements that video surveillance footage be available for a period of one year. To meet the storage needs and comply with legal requirements, Information Technology Services (ITS) selected a Quantum security surveillance system whose video storage platform and architecture provide the necessary performance in the most economical way.

Today's requested action will authorize Purchasing to issue a purchase order to VAS Security Systems, Inc. (VAS) for Juvenile Hall's new Quantum security surveillance system in the amount of \$231,746, establish this new system as a capital asset and increase appropriation in the ITS budget by using its fund balance in the amount of \$241,011. The total cost includes installation services of \$9,265.00; ITS will issue a professional services agreement for that work.

VAS Security Systems, Inc. is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Information Technology Services will use its fund balance to cover the project cost. Juvenile Hall, through the Technology Cost Allocation Plan, will reimburse ITS over the next 5 years.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	<p>The Grand Jury has recommended the Juvenile Hall security surveillance system be upgraded to provide better coverage than what currently exists. As such, the number of cameras and resolution will be substantially increased. ITS is responsible for surveillance footage storage and meeting legal requirements associated with it. The ITS fund balance has an adequate reserve and is able to cover the project cost this fiscal year.</p> <p>Selected vendor, VAS Security Systems, Inc. specializes in the design and implementation of surveillance systems and has the required technical experience and understanding of best practices.</p>
Is the general fund affected?	Yes
Future fiscal impact:	Future costs will be budgeted annually in Information Technology Services and built into the Technology Cost Allocation Plan over the next 5 years.
Consequences if not approved:	If not approved, the County will be unable to comply with the Grand Jury's recommendation or security surveillance legal requirements.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to California Code of Regulations Title 15 and Title 24, the Napa County Grand Jury must inspect the Napa County Juvenile Hall, along with other detention facilities, on an annual basis. Since May 2013, Napa County Grand Jury has recommended replacement of the Juvenile Hall security surveillance cameras. However, due to the earthquake in August 2014, funding uncertainty and subsequent move of the Health and Human Services Campus, replacement of the outdated system was put on temporary hold. In spring of 2016, staff decided to upgrade the entire surveillance system rather than replacing outdated cameras. After receiving quotes from 3 vendors, VAS Security Systems, Inc. was selected.

The system upgrade will include a substantial increase in the number of cameras, all with higher resolution than the existing cameras, which require increased storage capacity. The County must also comply with the legal requirement that all video surveillance footage be available for a period of one year. To meet the storage needs

and comply with legal requirements, ITS has selected a purpose-built video storage platform whose architecture will provide the necessary performance in the most economical way. The system is also scalable should more capacity be required in the future.

Today's requested action will authorize Purchasing to issue a purchase order to VAS Security Systems, Inc. (VAS) for Juvenile Hall's new Quantum security surveillance system in the amount of \$231,746, establish this new system as a capital asset and increase appropriation in the ITS budget by using its fund balance in the amount of \$241,011 plus shipping. The total cost includes installation services of \$9,265.00; ITS will issue a professional services agreement for that work.

VAS Security Systems, Inc. is not a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan