



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/9/2017

Agenda Placement: 6W

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Tracy Schulze - Auditor-Controller
Auditor - Controller

REPORT BY: Marie Nicholas, Accountant-Auditor II - 253-4977

SUBJECT: Reporting of Gifts, Bequests & Donations for the quarter ended March 31, 2017

RECOMMENDATION

Auditor-Controller requests the Board accept and instruct the Clerk of the Board to file the quarterly report of gifts, bequests and donations received for the quarter ended March 31, 2017 including acceptance of donations totaling \$5,652.32 received by the Auditor-Controller on behalf of the Animal Shelter and Health and Human Services - Public Health Division.

EXECUTIVE SUMMARY

Donations of \$91,483.25 were received for the quarter ended March 31, 2017. The donations include the following:

- | Reportable by Auditor-Controller - \$5,652.32.
- | Received and Reportable by Other Departments - \$85,830.93

See the attached report for a detail breakdown of the donations received County-wide.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On March 8, 2005, the Board of Supervisors adopted Resolution 05-40 authorizing the Auditor-Controller to accept donations that are equal to or less than \$1,000 on behalf of the Board of Supervisors. The Resolution in March 2005 does not supersede the following:

1. Resolution 99-56 adopted on behalf of the Library on June 1, 1999 to accept donations from various donors and the Friends of the Library;
2. Board approval for Probation to accept donations on behalf of the Chamberlain High School Fund on December 2, 2003;
3. Board Resolutions adopted on June 27, 2006 and December 9, 2008 for the Health and Human Services Agency (HHS) to accept donations on behalf of the Homeless Shelter (Resolution 06-120) and the Child Recovery Center (CRC)/Child Welfare Services (CWS) (Resolution 08-171).

On August 1, 2005, the Auditor-Controller's Office established procedures based on Resolution 05-40. The cash donations accepted by the Auditor-Controller on behalf of the Board were recorded into a Donation Revenue account within the County Treasury.

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A summary of the donations received County-wide for the quarter ended March 31, 2017 is attached.

SUPPORTING DOCUMENTS

A . Donation Report for QTE 3-31-17

CEO Recommendation: Approve

Reviewed By: Bret Prebula