



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/9/2017

Agenda Placement: 60

NAPA COUNTY BOARD OF SUPERVISORS

Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Julie Kirk, Staff Services Analyst II - 259-8603

SUBJECT: Space License Agreement with Redwood Credit Union

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign a Space License Agreement with Redwood Credit Union for use of the Sullivan Lot to host a free paper shredding/recycling event, with no license fee, for the term starting at 8:00 AM to 1:00 PM, Saturday, July 8, 2017.

EXECUTIVE SUMMARY

Approval of this Space License Agreement will allow Redwood Credit Union, in partnership with the County of Napa and City of Napa, use of the Sullivan Lot to host a free paper shredding/recycling event for the Napa Valley and its neighboring communities scheduled for Saturday, July 8, 2017 from 9:00 AM to 12:00 PM. The license agreement allows for one hour of setup before the event and one hour of cleanup after.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: **Consideration and possible adoption of a Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa

County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

Napa County is the owner of the parking lot located at the corner of Third Street and Coombs with a physical address of 1200-1298 Fourth Street more particularly described as the "Sullivan Lot". Redwood Credit Union has requested use of the "Sullivan Lot" from 8:00 AM to 1:00 PM on Saturday, July 8, 2017. Redwood Credit Union will partner with Shred It to provide onsite paper shredding services which might otherwise find its way into the local landfill. The event is free to all participants but Puertas Abiertas Community Resource Center, a non profit agency, will be onsite for those wishing to give a donation. Since 2014, Redwood Credit Union has partnered with the County of Napa and the City of Napa to offer this free shred event for the Napa Valley. They have helped reduce paper landfill waste by over 60,000 pounds and raised nearly \$8,000 for local non-profits. Approval of this Space License Agreement will authorize Redwood Credit Union the use of the "Sullivan Lot" for it's Annual Shredding Event.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri