



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/9/2017

Agenda Placement: 6N

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Mallika Ramachandran, Engineering Supervisor - 259-8194

SUBJECT: Amendment No. 1 to BKF Engineers Professional Services Agreement No. AUD 6954

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to an agreement (formerly Agreement No. AUD 6954) with BKF Engineers extending the term of the agreement for an additional three (3) years beyond the original term of the agreement for a contract amount of \$150,000 per fiscal year to provide on-call engineering, inspection, environmental and other miscellaneous engineering services, including staff augmentation to address work in relation to the South Napa Earthquake that occurred on August 24, 2014.

EXECUTIVE SUMMARY

On September 19, 2014 the Purchasing Agent with delegated authority from the Board awarded a contract to BKF Engineers for work related to South Napa County earthquake that occurred on August 24, 2014.

BKF's team has been assisting County with the various earthquake projects and the county requires ongoing support from BKF's team on several of these earthquake related roads structure repair projects that are currently in review for funding approval and environmental clearance. The original contract will expire on June 30, 2017. Approval of Amendment No. 1 to Agreement No. AUD 6954 is necessary for BKF's team to provide continuous engineering support for the earthquake projects.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	EMERG 2014 EQ PROGRAM. The funding source for the earthquake projects are from FEMA/CAL-EMA and FHWA and utilizing County reserve funds as match. FEMA funded projects are typically as follows: FEMA 75%, CAL-EMA 18.75% and County reserve funds 6.25%. FHWA funded projects are typically as follows: FHWA 88.53% and County reserve funds 11.47%. The projects are in various phases of funding approval.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of Amendment No. 1 to Agreement No. AUD 6954 is necessary for BKF's team to provide continuous engineering support for the earthquake projects.
Is the general fund affected?	Yes
Future fiscal impact:	Future fiscal impact will be for ongoing engineering support services.
Consequences if not approved:	BKF's team has been assisting the County with the various earthquake projects and the county requires ongoing support from BKF's team on several of these earthquake related roads structure repair projects that are currently in review for funding approval and environmental clearance. The original contract will expire on June 30, 2017. Approval of Amendment No. 1 to Agreement No. AUD 6954 is necessary for BKF's team to provide continuous engineering support for the earthquake projects.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On September 19, 2014 the Purchasing Agent with delegated authority from the Board awarded a contract to BKF Engineers for work related to South Napa County earthquake that occurred on August 24, 2014.

BKF's team has been assisting County with the various earthquake projects and the county requires ongoing support from BKF's team on several of these earthquake related roads structure repair projects that are currently in review for funding approval and environmental clearance. The original contract will expire on June 30, 2017. Approval of Amendment No. 1 to Agreement No. AUD 6954 is necessary for BKF's team to provide continuous engineering support for the earthquake projects.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri