



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 5/9/2017

Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** JoAnn Melgar for Howard Himes - Director  
Health & Human Services Administration

**REPORT BY:** JoAnn Melgar, Staff Services Analyst II - 707-253-4722

**SUBJECT:** Revenue Agreement with City of Napa (Homeless Services)

---

### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the City of Napa for a maximum of \$75,000 for the term July 1, 2016 through June 30, 2017 to share the costs of homeless consultants and the Homeless Services Coordinator.

### **EXECUTIVE SUMMARY**

The City and County have traditionally shared the costs of homelessness services. The County has engaged the services of the National Alliance to End Homelessness (NAEH) and the Corporation for Supportive Housing (CSH) to provide consulting services to bring about system-change overall including the hiring of a flex pool operator. In addition, the County has recently hired a Homeless Services Coordinator and the City is contributing one-third of the costs of that position, not including overhead.

The City and County of Napa have been working in partnership to affect system changes in the homeless and housing services system. As part of that effort, both entities have been working on defining roles and responsibilities in the new system. Staff is requesting that the Board approve this agreement to accomplish the more immediate issue of cost reimbursement; staff is targeting finalization of the large agreement for early next fiscal year.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Health & Human Services Administration
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the agreement is discretionary in that there is no mandate to contract with the City of Napa to receive funding assistance for the provision of homelessness and housing policy support. However, approval of the agreement will enable the County of Napa to leverage funds received from the City of Napa to further the County's initiative to reduce homelessness.
Is the general fund affected?	No
Future fiscal impact:	None. This Contract will expire June 30, 2017
Consequences if not approved:	If this revenue agreement is not approved, Napa County would be denying revenue contributions of \$75,000 toward two contract obligations and the Homeless Services Coordinator position.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The City and County have traditionally shared the costs of homelessness services. The County has engaged the services of the National Alliance to End Homelessness ("NAEH") and the Corporation for Supportive Housing (CSH) to provide consulting services to bring about system-change overall including the hiring of a flex pool operator. In addition, in November 2016 the County hired a Homeless Services Coordinator. The County and City are jointly funding the costs of that position along with a one-third contribution from the County's Affordable Housing Trust Fund, not including overhead.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula