



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 5/9/2017

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Operations

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 2 to Agreement with International School of Nursing, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170451B-17 (formerly Agreement No. 8143) with the International School of Nursing, Inc. increasing the amount by \$6,000 for a new maximum of \$17,895 and each automatic renewal thereof to provide educational training for clients participating in the County's Workforce Innovation and Opportunity Act program.

EXECUTIVE SUMMARY

Participants enrolled in Workforce Innovation Opportunity Act (WIOA) Adult and Dislocated Worker programs are eligible to participate in an education and/or training if it is determined the designated training is necessary for them to attain their employment goal and they are deemed suitable for the coursework. Under the WIOA program, job skills training is procured by customer choice.

The International School of Nursing, Inc. provides clients with the training to become a Certified Nursing Assistant and/or Home Health Aide. The purpose of this amendment is to increase the contract annual maximum of \$11,895 to \$17,895 in order to allow additional WIOA clients to attend training each program year. The State mandates that all WIOA program operators to spend 30% of their funding on training services for participants. The proposed contract amendment will enable two additional WIOA clients to attend training each program year.

The International School of Nursing, Inc. is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The contract maximum has been reached which prevents any new eligible clients from choosing the International School of Nursing. Raising the contract limit will allow more clients to attend this school.
Is the general fund affected?	No
Future fiscal impact:	This contract contains an automatic renewal provision and will be included in future budgets.
Consequences if not approved:	If this contract is not approved, eligible Workforce Innovation Opportunity Act clients will be unable to choose the International School of Nursing as their training provider when the prior contract maximum is reached.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Participants enrolled in the Workforce Innovation Opportunity Act (WIOA) Adult and Dislocated Worker programs are eligible to participate in an education and/or training program if it is determined the designated training is necessary for them to attain their employment goal and they are deemed suitable for the coursework. This training is procured by customer choice. Starting with Program Year 2012-2013 the State mandated all WIOA program operators to spend 25% of their funding on training services for participants. Currently, the mandated training amount is 30% of the County's allocation. The State requires each school to meet designated requirements before it can be paid with WIOA funds. Once the requirements are met, the school is placed on the State's Eligible Training Provider List (ETPL) for job skills training. The International School of Nursing, Inc., formerly known as the Solano School of Nursing, Inc., is on the ETPL.

The International School of Nursing, Inc. provides clients with the training to become a Certified Nursing Assistant and/or Home Health Aide. The purpose of this amendment is to increase the contract for a new annual maximum \$17,895, to allow two additional Workforce Innovation Opportunity Act clients to attend training each program year.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula