



Agenda Date: 5/9/2006
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 5 to Agreement No. 4072 with Community Action of Napa Valley, Inc. (Tobacco)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 4072 with Community Action of Napa Valley, Inc., increasing the amount by \$2,516 for a new maximum of \$132,959, revising the Scope of Work to include performance measures, and revising the budget for Fiscal Year 2006-2007 tobacco control services.

EXECUTIVE SUMMARY

Community Action of Napa Valley, Inc. administers the Napa County Tobacco Control Program, the goals of which are tobacco use prevention and cessation. The amendment revises the Scope of Work to include performance measures and increases the maximum compensation payable for tobacco control services for Fiscal Year 2006-2007.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the amendment will provide funding to cover the contractor's additional salary and benefit costs in Fiscal Year 2006-2007 and will help to ensure that the contractor meets specific performance objectives.
Is the general fund affected?	No

Future fiscal impact: Although the agreement terminates June 30, 2007, the agreement contains an automatic renewal clause, which allows the County to continue these services into the next fiscal year. Appropriations will be budgeted accordingly.

Consequences if not approved: If the amendment is not approved, performance measures and an increase in the maximum amount to cover the contractor's additional costs will not be included in the contractor's agreement. The County would also be out of compliance with the Tobacco Control Plan approved by the State Department of Health Services.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Community Action of Napa Valley, Inc. administers the Napa County Tobacco Control Program, which is comprised of two programs related to tobacco use prevention and cessation:

1. The prevention component, funded through the annual Tobacco allocation from the State Department of Health Services, administered by the Napa County Health and Human Services Agency (HHSA); and
2. The cessation component (Community Smoking Cessation Program), funded through Tobacco Settlement dollars, currently administered through a contract with the Napa County Executive Office/HHSA.

For the prevention component, CANV delivers tobacco education and prevention services according to a scope of work that is reviewed and approved by the State Department of Health Services, Tobacco Control Section. The services include:

- | working with organizations serving people with disabilities, mental illness, drug and alcohol addictions, and the elderly to develop a policy restricting smoking on the campus of those organizations;
- | delivering an evidence-based tobacco education curriculum to six of the eleven court/community and non-public schools;
- | working with the First 5 Children and Families Commission (Prop 10) to increase the amount of Prop 10 funding that will be used to provide cessation services for pregnant women or secondhand smoke education for parents of young children; and
- | reducing youth access to tobacco by conducting compliance checks to monitor tobacco sales to minors, deliver merchant education, and educate the public about youth access issues.

The cessation component provides smoking cessation services to the community, including groups at HHSA substance abuse programs, groups for seniors and teens, and groups in Napa and Calistoga.

The amendment incorporates performance measures into the Scope of Work and increases the maximum amount for Fiscal Year 2006-2007. The increase in the maximum amount reflects an increase in CANV's salaries and benefits and was included in the Tobacco Control Plan that HHSA submitted to the State Department of Health Services.

The department has an executed Business Associate agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita