



Agenda Date: 5/9/2006
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 3 to Agreement No. 4000 with Community Resources for Children, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 4000 with Community Resources for Children, Inc., increasing the amount by \$99,128 for a new maximum of \$620,858 and revising the Scope of Work to include performance measures for Fiscal Year 2006-2007 for the contractor to provide administration and support services and make direct payments to providers for child care referrals under HHSA's CalWORKs program.

EXECUTIVE SUMMARY

Community Resources for Children provides administration and support services and makes direct payments to providers for child care referrals under HHSA's CalWORKs program. The requested amendment increases the compensation payable to the contractor due to a significant increase in the number of children requiring child care services. The amendment also incorporates performance measures into the contractor's agreement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	Although the agreement terminates June 30, 2006, the agreement contains an automatic renewal, which allows the County the option to continue these services into the next fiscal year. Appropriations will be budgeted accordingly.

Consequences if not approved: If this amendment is not approved, additional mandatory services will not be provided. In addition, performance measures will not be incorporated into the contractor's agreement.

Additional Information: This amendment will be funded by the Stage 1 Child Care component of the CalWORKs Single Allocation.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Personal Responsibilities and Work Opportunity Reconciliation Act of 1996 (federal welfare reform legislation) and AB 1542 require the County Welfare Department (CWD) to provide child care payments to participants actively engaged in a welfare-to-work plan. The CalWORKs Child Care program is divided into three stages. Stage 1 is administered by the CWD, while Stages 2 and 3 are the responsibility of the local resource and referral agency, Community Resources for Children (CRC), through a contract with the California Department of Education. With the implementation of welfare reform, Napa County elected to contract with CRC for the provision of Stage 1 services so that the child care system is seamless to the CalWORKs participant.

The original contract amount for Fiscal Year 2005-2006 was \$482,709 based on provider payments of \$32,181 per month. The actual provider payments for the first six months of Fiscal Year 2005-2006 have averaged \$39,441 per month due to an increased number of children requiring child care services as a result of increased CalWORKs caseloads. Provider payments are approximately 80% of the total contract costs. The balance covers administrative and other related child costs.

While the entire additional amount may not be required, the requested amendment will increase the contract maximum to ensure CRC has adequate funding to provide mandated services to CalWORKs participants for the remainder of this fiscal year. Additionally, the Scope of Work is being amended to include performance measures and describe how authorizations, changes, and notices of discontinuances will be handled. Approval of the amendment will establish the same contract maximum for Fiscal Year 2006-2007.

Community Resources for Children is not a health care provider for purposes of HIPAA. This position was taken because there is no use or disclosure of protected health information by or to the vendor under this agreement. Therefore, a Business Associate Agreement is not required.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita