



Agenda Date: 5/8/2007
Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Britt Ferguson for Watt, Nancy - County Executive Officer
County Executive Office
REPORT BY: ELIZABETH EMMETT, COMMUNICATION AND PIO , (707) 253-4111
SUBJECT: Agreement for State Capitol Display Box

RECOMMENDATION

County Executive Officer requests approval of and authorization for the Chair to sign an agreement with Mark Gaffney, dba Gaffney Display, for a maximum of \$5,000 for the term May 8, 2007 through June 30, 2007 for design, construction, transportation and installation of the Napa County display box in the California State Capitol building.

EXECUTIVE SUMMARY

The proposed agreement authorizes Gaffney Display to build and install the County's long-term California State Capitol building display box. The current display is outdated and in disrepair.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Central Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The State Capitol's county displays are viewed by more than 1,000,000 visitors each year. The current Napa County display is out of date and in disrepair. The recommended agreement will result in a vibrant, contemporary presence for Napa County in a statewide context.
	Gaffney Display is known statewide for its innovative, quality display work. The company is located in Napa County.
Is the general fund affected?	Yes

Future fiscal impact: No future fiscal impact. This is a one-time expense.

Consequences if not approved: Napa County's current display is out of date and in disrepair, creating a negative impression of Napa County at the statewide level.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Each of the 58 counties in California has a designated display case on the first floor of the East Annex in the State Capitol building in Sacramento. It is each county's responsibility to design, construct, install, maintain and, at the appropriate time, replace or update the display.

Napa County's current display is more than 15 years old. It is dated and in disrepair. This agreement will result in a new, updated presence for Napa County in the Capitol building, which hosts more than 1,000,000 visitors each year.

Staff did not pursue a competitive process in choosing Gaffney Display to do this specialized work. Gaffney is known statewide for innovative, quality display work, and is intimately familiar with the requirements and restrictions associated with the Capitol site. The company has a history of designing and producing award-winning State Fair displays for the County, and is located in Napa County.

SUPPORTING DOCUMENTS

A . Display concept drawing

CEO Recommendation: Approve

Reviewed By: Karen Gratton